

Organisation name	Wimbledon School of English (Summer School for Juniors)
Inspection date	26 July 2016

BACKGROUND
Organisation profile

Inspection history	Dates/details
First inspection	1983
Last full inspection	February 2014
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Other related non-accredited activities (in brief) at this centre	None
Other related accredited schools/centres/affiliates	None
Other related non-accredited schools/centres/affiliates	None

Current accreditation status and reason for spot check

Current accredited status	Accredited
Reason for spot check	Signalled: check course not running at inspection

Premises profile

Address of main site	Lord Wandsworth College, Long Sutton, Hook, Hampshire RG29 1TB
Details of any additional sites in use at the time of the inspection	None for the junior summer school Main school: 41 Worples Road, London SW19 4JZ
Details of any additional sites not in use at the time of the inspection	None
Sites inspected	Lord Wandsworth College is an independent boarding school; it occupies a 1,200 acre site in the Hampshire countryside. On the campus Wimbledon School of English (WSE) has use of the following premises and facilities: seven classrooms with overhead projectors; staff room, office and staff kitchen; dining room; two residential houses for students and staff, plus an additional house for staff; common room with kitchen; IT suite with 16 computers; two sports halls; theatre; two all-weather pitches; indoor swimming pool; six tennis courts; playing fields. Other premises and facilities are made available by arrangement with the college.

Student and staff profile

	At inspection	In peak week: July
Total ELT/ESOL student numbers (FT + PT)	44	44
Minimum age (including closed group or vacation)	11	11
Typical age range	11–16	11–16
Typical length of stay	2 weeks	2 weeks
Predominant nationalities	Ukrainian, Italian	Ukrainian, Italian
Total number of teachers on eligible ELT courses	5	5
Total number of administrative/ancillary staff	8	8

INTRODUCTION

Background

The purpose of this inspection was to spot check the summer school for junior students aged 11 to 16, taking place for the first time in 2016.

Preparation

The inspector contacted the academic director of WSE some weeks before the visit to check on the dates of the courses and the availability of staff during the period of time scheduled for the spot check. The specific date of the inspection was not given. She received relevant documentation, including a brochure, from the Accreditation Unit. She scrutinised the website and the assistant director of studies of WSE provided a great deal of additional information electronically, at the time of the inspection.

Programme and persons present

The inspector arrived at 8.30 and left at 14.30. Meetings were held with centre staff: the centre manager, the director of studies (DoS), the social activities manager, two group leaders and the business manager of Lord Wandsworth College enterprises. She spoke to the house parents and the social activity leaders, sampled lunch, and observed the morning assembly and the arrangements for the supervision of students during break and lunch time. The residential accommodation used by the students and the premises and sports and leisure facilities were inspected. She observed 20-minute segments of lessons given by the five teachers.

FINDINGS

Lord Wandsworth College provides suitable teaching premises, accommodation and facilities. See *Premises and facilities*, below. The campus is shared with one other organisation but WSE has exclusive use of certain buildings and there are efficient arrangements for sharing facilities such as the swimming pool.

The publicity is generally comprehensive and accurate. However, in the printed brochure the age range is stated as 12–16. The decision was made after printing to change the minimum age to 11 and an addendum was inserted in the brochure. The age range is accurately described on the website. This is no longer a point to be addressed.

The provision is well managed and administered by suitably experienced and qualified WSE staff. The course design is suitable; teachers are appropriately qualified and are given good support to ensure that their teaching meets the needs of young students on a vacation course. The teaching observed met the requirements of the Scheme: the standard ranged from satisfactory to good, with the majority being good.

The needs of students for security, pastoral care and leisure activities are well met. Appropriate safeguarding and child protection procedures are in place. See *Care of under 18s*, below.

Premises and facilities

Criteria	Not met	Met	Strength	See comments	N/a
R1 Adequate space	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
R2 Condition of premises	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
R3 Classrooms and learning areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
R4 Student relaxation areas and food	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R5 Signage and display	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R6 Staffroom(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

R1 The premises and facilities in the college made available to WSE are spacious and provide a very suitable environment for students and staff. They have the use of a range of excellent indoor and outdoor sports and leisure facilities in addition to comfortable residential accommodation, office space and classrooms.

R4 There is a large common room where students can gather during break for refreshments, common rooms in the two residential houses for use in the evenings, and a dining room for the exclusive use of WSE where students have a choice of satisfying and healthy food.

Care of under 18s

Criteria	Not met	Met	Strength	See comments	N/a
C1 Safeguarding policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C2 Guidance and training	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C3 Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C4 Recruitment procedures	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C5 Safety and supervision during scheduled lessons and activities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C6 Safety and supervision outside scheduled lessons and activities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C7 Accommodation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C8 Contact arrangements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments

All students on the junior summer courses are under the age of 17.

C1 The school has a clear safeguarding and child protection policy and has stated procedures for its implementation within the context of the junior summer course. The centre manager is the designated safeguarding lead, with the DoS as the designated deputy in his absence.

C2 All staff receive training on safeguarding and child protection. The centre manager has undergone specialised training, the DoS has advanced training and all staff have taken an online course in safeguarding awareness and in Prevent strategy. Policies and procedures as appropriate to the course and the roles and responsibilities of staff are discussed at induction.

C3 Detailed notes are sent to parents at the time of booking setting out clearly the level of care and supervision that is provided to students on the junior courses. A parental consent form is required at the time of booking.

C4 Recruitments and vetting procedures are rigorous for all adults who come into contact with the children. Risk assessments have been conducted for WSE's use of the college and its staff.

C5 The level of supervision is high, with a good staff: student ratio at all times. Roll calls are taken at set points during the day to ensure all students are present in their classes and at their designated activities.

C6 Students are not allowed to leave the campus unaccompanied and can only go into the residential houses when there is a member of staff present. On excursions, older students are allowed some free shopping time, with the consent of their parents, but only for short periods, in groups and in a designated area.

C7 All students are accommodated in boarding houses, separated by gender and age. Staff members are accommodated in the residential houses but use separate facilities. A number of WSE staff have first aid training and arrangements have been made with a local medical practice in case of need.

C8 Good arrangements are in place to ensure contact with parents or guardians.

Care of under 18s summary

The provision meets the section standard and exceeds it in all respects. *Care of under 18s* is an area of strength.

POINTS TO BE ADDRESSED

Points to be addressed from the previous inspection report with comments (in bold) to indicate how far these have been addressed.

There were no points to be addressed from the last full inspection report for WSE in February 2014.

Points to be addressed arising from this visit

None.

CONCLUSIONS

The provision meets, and in many respects, exceeds the standards in the areas inspected.

RECOMMENDATION

The next inspection falls due in 2018; there are no grounds for bringing this forward. It is recommended that the summer school provision be inspected at the time of the next full inspection.

SUMMARY STATEMENT

Changes to summary statement

The summary statement can be updated to include the date of this inspection and 'residential vacation courses for under 18s'.

Summary statement

The British Council inspected and accredited Wimbledon School of English in February 2014. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare and care of under 18s and accredits organisations which meet the overall standard in each area inspected (see www.britishcouncil.org/accreditation for details).

This private language school offers courses in general, academic and professional English for adults (16+) and for closed groups of under-18s/adults (16+).

Strengths were noted in the areas of staff management, student administration, quality assurance, publicity, premises and facilities, learning resources, academic staff profile, academic management, course design, learner management, teaching, care of students, accommodation, leisure opportunities and care of under-18s. The inspection report stated that the organisation met the standards of the Scheme.

Revised summary statement

The British Council inspected and accredited Wimbledon School of English in February 2014 and July 2016. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare and care of under 18s and accredits organisations which meet the overall standard in each area inspected (see www.britishcouncil.org/accreditation for details).

This private language school offers courses in general, academic and professional English for adults (16+), for closed groups of under 18s and adults (16+), and residential vacation courses for under 18s.

Strengths were noted in the areas of staff management, student administration, quality assurance, publicity, premises and facilities, learning resources, academic staff profile, academic management, course design, learner management, teaching, care of students, accommodation, leisure opportunities and care of under 18s. The inspection report stated that the organisation met the standards of the Scheme.
