

Organisation name	The Sheffield College
Inspection date	13–14 December 2023

Section standards	
Management The management of the provision operates to the benefit of the students, and in accordance with the provider's stated goals, values, and publicity.	Met
Premises and resources The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
Teaching and learning The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
Welfare and student services The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
Safeguarding under 18s There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

Recommendation
We recommend continued accreditation. However, evidence must be submitted within three months to demonstrate that weaknesses in S4 have been addressed. The required evidence was subsequently submitted.

Summary statement
<p>The British Council inspected and accredited The Sheffield College in December 2023. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see www.britishcouncil.org/education/accreditation for details).</p> <p>This was a compliance-only inspection during which the inspectors focused only on whether inspection criteria were met or not met. Inspectors did not evaluate the extent to which requirements were exceeded and no strengths were awarded. No new summary statement has been issued; please refer to the last inspection report for any areas of strength previously awarded.</p> <p>The inspection report stated that the organisation met the standards of the Scheme.</p>

Introduction

The Sheffield College provides vocational, academic and higher education courses for over 17,000 students; it attracts students from over 30 countries. The college has six campuses across Sheffield – City, Hillsborough, Peak, Olive Grove, Pennine 5 and Firvale. The EFL provision is located at the Hillsborough campus only.

The Academy of ESOL and International English, within the Department of ESOL, Adult Employability and Basic Skills, runs general English classes in the morning with a focus on skills development, and offers examination preparation classes and further skills development classes in the afternoon.

This compliance-only inspection, which was conducted remotely, took a day and a half. The inspectors had meetings with the assistant principal - ESOL, adult employability and basic skills, vice principal of student experience, director of student services, student services manager, learning resources coordinator, academy director, international manager, international advisor, vice principal of student experience, head of safeguarding and student wellbeing, marketing and communications manager, digital officer, people development manager, people operations and payroll manager.

Both teachers timetabled during the inspection were observed. The inspectors held focus group meetings with students and with teachers, and one inspector remotely visited three homestays.

Address of main site/head office

Hillsborough Campus, Livesey Street, Sheffield S6 2ET

Description of sites visited/observed

The Hillsborough Campus is a modern centre, a mile and a half from Sheffield City centre and is well connected by public transport. It has an extensive atrium providing access to all floors. There is a large learning resource centre and a variety of catering outlets. EFL teaching rooms are on the first floor.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Students study up to 18 hours per week. General English classes are offered at beginner, pre-intermediate, intermediate, upper intermediate and advanced levels. Students can start classes on any Monday throughout term time for a minimum of a two-week stay. Students can book one-to-one speaking lessons at any time during the academic year.

Management profile

The EFL provision within the academy of ESOL & international is run by the academy director, who is assisted by the international manager and the international advisor.

Accommodation profile

The college offers homestay accommodation and has a database of over 50 homestays, of which up to 10 have been active in the most recent term.

Summary of inspection findings

Management

The provision meets the section standard. The provision operates to the benefit of students and staff and in accordance with the provider's stated goals and values. Staffing structure is clear and appropriate for the number of students enrolled. There are effective channels of communication and for the most part quality assurance systems are appropriate. Student administration is managed efficiently. Publicity is accurate and comprehensive.

Premises and resources

The provision meets the section standard. The premises provide staff and students with a comfortable environment for work, study and relaxation. Resources available for learning and teaching are of a high standard; support and guidance in the use of them is provided.

Teaching and learning

The provision meets the section standard. The academic staff team has a professional profile appropriate to the context. Teachers benefit from guidance from the academic management and colleagues to support students effectively in their learning, although observations are not carried out on all members of the teaching team. Courses are structured and managed well. The teaching observed met the requirements of the Scheme.

Welfare and student services

The provision meets the section standard. The needs of students for security and pastoral care are well met, and tolerance and respect for others feature strongly in the ethos of the college. Students benefit from well managed student services, and the provision of out-of-class activities is appropriate. Systems and procedures for homestay accommodation are very good.

Safeguarding under 18s

The provision meets the section standard. There is appropriate provision for students under 18 within the college and in any leisure activities provided.

Declaration of legal and regulatory compliance

The items sampled were satisfactory.

Evidence

Management

Strategic and quality management	Met
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Met
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Met
M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Met
M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Not met
M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met

Comments

There are statements describing the goals and values of the college. The structure of the English language teaching operation is clear. Communication is effective. Overall, there are satisfactory systems in place to collect feedback from students in writing, as well as face-to-face; however, initial feedback is collected too late to effectively deal with settling-in issues. Staff feedback is collected both informally and formally. Regular review of systems, processes and practices takes place.

Staff management and development	Met
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Met
M10 There are effective procedures for the recruitment and selection of all staff.	Met
M11 There are effective induction procedures for all staff.	Met
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met
Comments	
Human resources policies and procedures are appropriate and made known to staff. All members of staff have job descriptions, which are regularly reviewed. Recruitment procedures are thorough. Induction and appraisal policies and procedures are very effective. All members of staff engage with continuous professional development. The completion of mandatory training is well documented.	
Student administration	Met
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Met
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Met
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met
M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met
Comments	
Staff provide good levels of customer care and provide students with sufficient information on course choices. Enrolment procedures are effective and student course records and local contact details, including emergency contacts, are all up to date and available. The policy on attendance and punctuality is clear and enforced. Staff and students are aware of the conditions under which they may be asked to leave the course and also how to make a complaint.	
Publicity	Met
M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Met
M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Met
M27 Publicity gives an accurate description of any accommodation offered.	Met
M28 Descriptions of staff qualifications are accurate.	Met
M29 Claims to accreditation are in line with Scheme requirements.	Met

Comments

The main medium of publicity is the college's website. Information on the college, premises, courses and costs is all easy to find and accurate. The website includes details on the level of care given to students under 18. Accommodation is described accurately. Descriptions of staff qualifications and accreditation are accurate.

Premises and resources

Premises and facilities	Met
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Met
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Met
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Met
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Met
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

Comments

Premises are in a very good state of repair. Classrooms are adequate for the number of students enrolled. Students have space to consume food and relax. Free drinking water is available. Signage is adequate. Staff have sufficient space for work and relaxation.

Learning resources	Met
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Met
P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	Met
P11 Students receive guidance on the use of any resources provided for independent learning.	Met
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met

Comments

There are good learning and teaching resources. Educational technology is in all the classrooms and it is well maintained and supported. Staff receive ongoing training on the technology available. Students have access to self-study material through the virtual learning environment (VLE), learning resource centre and are guided on how to use them all, as well as benefiting from access to learning facilitators.

Teaching and learning

Academic staff profile	Met
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Met

Comments

The teaching team has a strong profile, both in terms of experience and qualifications. The academic management team generally has an appropriate profile, although two members of the team are not TEFLQ. Rationales for the

two academic managers without TEFLQ were submitted and accepted in the context of this inspection given their general level of education, relevant experience, their engagement with continuing professional development, the strength of the teaching team and the support available to them from the wider ESOL department.

Academic management	Met
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Met
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Not met

Comments

Academic management is effective. Tutors are matched to courses and classes appropriately, timetabling is appropriate and cover for tutors is available. Allowances are made for continuous enrolment. Teachers have day-to-day support available. Observations by a TEFLQ member of staff take place but not for all members of the teaching team.

Course design and implementation	Met
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Met
T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Met
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	N/a
T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met

Comments

Courses are well designed and based on sound principles. Course structure is described in writing for teachers' guidance. Course design is reviewed yearly and course overviews are shared with students on the VLE. Students benefit from independent learning strategies and activities to ensure they gain linguistically from their stay in the UK.

Learner management	Met
T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met
T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met
T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	Met
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Met
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	Met

Comments

Effective procedures are in place to level test students as well as monitor and evaluate their progress. Students are

able to change course and receive information on exams, mainstream education and final reports.

Classroom observation record

Number of teachers seen	2
Number of observations	4
Parts of programme(s) observed	General English

Comments

The academy director was not scheduled to teach in the week of the inspection.

Teaching: classroom observation	Met
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Met
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Met
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Met
T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Met

Comments

T23 Teachers provided clear and appropriate models with helpful inclusion of pronunciation features, including, sounds, word stress and linking. Explanations were clear and examples given were suitable for the students' level.

T24 Detailed class and student profiles were provided, which included planned differentiation. Additional, optional activities were prepared for use if needed. Plans were relevant to the student profile and course aims.

T25 Lessons consisted of a clear set of activities linked by theme. Smooth transition between activities was present. Learning objectives were stated and shared with students.

T26 A range of teaching techniques was demonstrated, including strong and varied elicitation, questioning, concept checking and nomination. Meaning of new and useful language was checked well.

T27 Effective management of the classroom environment was present. Educational technology was handled well for different purposes. Groupings changed and students were moved about smoothly. Instructions given were clear and checked.

T28 Student performance was monitored throughout. A range of correction techniques was used effectively, including on the spot, delayed, self and peer correction. Prompting self-correction was well handled. Positive use of praise was displayed.

T29 Activities to assess learning were planned and students were encouraged to reflect on learning and identify more difficult aspects of the day's language input.

T30 Students were fully engaged and involved. Appropriate student-centred activities were included and student talking time was maximised. A positive learning atmosphere was present throughout and varied interactions were observed.

Classroom observation summary

The teaching observed met the requirements of the Scheme and ranged from very good to good against the criteria, with the majority being very good. Teachers demonstrated good awareness and knowledge of the needs of their students and also of the language being taught. Lesson content was appropriate. Teaching techniques, classroom management and the resources used were appropriate.

Welfare and student services

Care of students	Met
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Met
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Met
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Met
W7 Students receive advice on relevant aspects of life in the UK.	Met
W8 Students have access to adequate health care provision.	Met
Comments	
There are very good measures in place to ensure the safety and security of students on the premises, and a comprehensive plan to respond to any emergency. Welfare and support services are of a high standard and include the provision of information and advice about aspects of life in the UK, physical and mental health services, housing and finance.	
Accommodation (W9–W22 as applicable)	Met
<i>All accommodation</i>	
W9 Students have a comfortable living environment throughout their stay.	Met
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Met
W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Met
W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Met
Comments	
The homestay accommodation visited was clean, well-furnished and comfortable. Accommodation is checked regularly and communication systems between the college, hosts and students operate smoothly. Hosts had a good understanding of their responsibilities including the hosting of under 18s.	
<i>Accommodation: homestay only</i>	
W16 Homestay hosts accommodate no more than four students at one time.	Met
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W19 English is the language of communication within the homestay home.	Met
W20 Hosts ensure that there is an adult available to receive students on first arrival.	Met
Comments	
All criteria in this section are fully met.	
<i>Accommodation: other</i>	

W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	Met
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	N/a

Comments

Comprehensive advice and support is available to students arranging their own accommodation.

Leisure opportunities	Met
W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Met
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Met
W25 Any leisure programmes are well organised and sufficiently resourced.	Met
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Met
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Met

Comments

The sports and social event programme available to students promotes and engages students in a range of cultural and social activities through its activities, clubs and societies. Students receive good information about local social and cultural activities. Risk assessments are conducted and, when appropriate, staff are well briefed.

Safeguarding under 18s

Safeguarding under 18s	Met
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Met
S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Met
S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Met
S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Not met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Met
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Met
S7 There are suitable arrangements for the accommodation of students.	Met
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met

Comments

There were two students under the age of 18 at the time of the inspection; both students were on adult courses. This small number of under 18s is typical of numbers throughout the year.

There is a comprehensive safeguarding policy and staff undergo regular safeguarding training. Recruitment policies and procedures are appropriate in the main but references are not currently collected for homestays. Other suitability checks for staff and hosts are in place, renewed every three years. Parental consent forms are on file and there is a 'Positive Engagement Plan' to ensure all aspects of attendance and behaviour are covered to keep students safe.

Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

Comments

D1 The items sampled were satisfactory.

Organisation profile

Inspection history	Dates/details
First inspection	1992
Last full inspection	2018
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Current accreditation status	Accredited
Other related non-accredited activities (in brief) at this centre	This centre (Hillsborough Campus) is one part of a General College of FE. There are a mix of 16+ and adult learners on the site studying various levels of vocational and academic courses up to Level 4.
Other related accredited schools/centres/affiliates	N/a
Other related non-accredited schools/centres/affiliates	N/a

State sector

Type of institution	Further Education College
Other accreditation/inspection	OFSTED

Premises profile

Details of any additional sites in use at the time of the inspection but not visited/observed	N/a
Details of any additional sites not in use at the time of the inspection	N/a

Student profile

	At inspection	In peak week: October-December 2023
ELT/ESOL students (eligible courses)	At inspection	In peak week
Full-time ELT (15+ hours per week) 18 years and over	24	24
Full-time ELT (15+ hours per week) aged 16–17 years	2	2
Full-time ELT (15+ hours per week) aged under 16	0	0
Part-time ELT aged 18 years and over	1	1
Part-time ELT aged 16–17 years	1	1
Part-time ELT aged under 16 years	0	0
Overall total ELT/ESOL students shown above	26	26
Junior programmes: advertised minimum age	0	0
Junior programmes: advertised maximum age	0	0
Junior programmes: predominant nationalities	0	0
Adult programmes: advertised minimum age	0	0
Adult programmes: typical age range	17–40	17–40
Adult programmes: typical length of stay	13 weeks	13 weeks

Adult programmes: predominant nationalities	Saudi Arabian	Saudi Arabian
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Staff profile	At inspection	In peak week
Total number of teachers on eligible ELT courses	3	3
Number teaching ELT 20 hours and over a week	2	
Number teaching ELT under 20 hours a week	1	
Number of academic managers for eligible ELT courses	3	3
Number of management (non-academic) and administrative staff working on eligible ELT courses	2	
Total number of support staff	30	

Academic manager qualifications profile

Profile at inspection	
	Number of academic managers
Professional qualifications	
TEFLQ qualification	1
Academic managers without TEFLQ qualification or three years relevant experience	2
Total	3

Comments

The academic managers were not scheduled to teach the week of the inspection.

Teacher qualifications profile

Profile in week of inspection	
	Number of teachers
Professional qualifications	
TEFLQ qualification	1
TEFLI qualification	2
Holding specialist qualifications only (specify)	0
Qualified teacher status only (QTS)	0
Teachers without appropriate ELT/TESOL qualification	0
Total	3

Comments

One teacher was not timetabled to teach on the days of the inspection.

Accommodation profile

Number of students in each at the time of inspection (all students on eligible courses)		
Types of accommodation	Adults	Under 18s
<i>Arranged by provider/agency</i>		
Homestay	1	2
Private home	0	0
Home tuition	0	0
Residential	0	0
Hotel/guesthouse	0	0
Independent self-catering e.g. flats, bedsits, student houses	0	0
<i>Arranged by student/family/guardian</i>		
Staying with own family	11	0
Staying in privately rented rooms/flats	12	0
Overall totals adults/under 18s	24	2
Overall total adults + under 18s	26	