

# Terms of reference – School leadership policy assets

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# Creation of school leadership policy assets

British Council in the UK would like to invite a suitable consultant(s) to undertake a short consultancy to produce two assets in relation to school leadership policy in the 4 countries of the UK.

We seek answers to the following questions:

- What are the main policies concerning school leadership in the 4 countries of the UK?
- What do these policies seek to achieve?

This consultancy will have two outputs: a powerpoint outlining answers to the questions above and secondly an associated policy paper with additional reading suggestions.

## Deliverables

The Powerpoint presentation will:

- Outline the main policies concerning school leadership in the 4 countries of the UK. It is important that each country is given appropriate weighting in relation to the level of detail provided.
- Outline what these policies will achieve, identifying potential barriers or challenges that exist within each country
- Outline how have these policies have been implemented and what evidence is available regarding their success
- Outline any important demographic issues in relation to school leadership in each country
- Provide detailed speaker notes to accompany the Powerpoint presentation
- Be produced with a view to a speaker delivering the Powerpoint in around 60-90 minutes. Consultants should limit the number of slides as a result to around 30.

The report for the British Council will build on the Powerpoint presentation by

- Providing more information about of the issues outlined above in relation to each country including hyperlinks to further reading where applicable
- Be limited to 1200 words

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## End use

The assets will be used as follows:

- to brief British Council colleagues working outside of the UK about the nature of school leadership in the UK
- to brief external policy makers and practitioners about the nature of school leadership in the UK
- to provide additional sources of reading for those who are interested in further information.

## Communications

The consultant will liaise closely with members of the British Council team including:

- Yvette Hutchinson who is the lead contact for this consultancy
- British Council colleagues in each of the 4 UK offices
- Susan Douglas in relation to current school leadership assets.

## Venue & Duration

The work will be carried out remotely, using appropriate communications and collaboration platforms.

The consultancy will take place in February and will take 5 days' work over that period

## Fee & expenses

The consultant should propose a daily rate for the consultancy.

No extra expenses are expected to occur during this consultancy

### Quotation Validity:

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Your quotation must remain open for acceptance by the British Council for a minimum of thirty days from the date that it is issued to the British Council in response to this requirement.

## Criteria for evaluation

British Council will evaluate submissions against the following equally weighted criteria:

- Overall professional qualifications and experience in school education
- Track record relevant to this consultancy
- Approach to carrying out this consultancy
- Value for money

## Submission requirements and questions for clarification to:

[Yvette.hutchinson@britishcouncil.org](mailto:Yvette.hutchinson@britishcouncil.org) by Monday 15<sup>th</sup> February, 2021 1600 hrs GMT