

Kate Arthurs Q3 Expenses: October - December 2018

Date	Location	Expenses	Details	Total (£)
01 Oct 2018	London, UK	Dinner	Catering for 3 rd party meeting.	58.05
25 Oct 2018	London, UK	Lunch	Catering for 3 rd party meeting.	46.63
30 Oct 2018	London, UK	Lunch	Catering for 3 rd party meeting.	37.12
01 Nov 2018	London, UK	Theatre ticket	Ticket for performance by external stakeholder.	99.50
05 Nov 2018	London, UK	Breakfast	Catering for 3 rd party meeting.	13.16
08-10 Nov 2018	Belfast, UK	Flight, train, bus, taxi, sustenance, entertainment	Travel to Belfast to attend the Outburst Festival, meet with senior external stakeholders and visit British Council operations (3 days)	399.67
12 Nov 2018	London, UK	Lunch	Catering for 3 rd party meeting.	37.52
16 Nov 2018	Coventry, UK	Train	Travel to Coventry to attend the Arts Advisory Group.	44.26
28-30 Nov 2018	Brussels, Belgium	Train, tram, accommodation, sustenance	Travel to Brussels to attend the E&S Global Leadership meeting (3 days)	664.97
Oct-Dec 2018	London, UK	Catering	Refreshments for 3 rd party meetings in London	6.00
Oct-Dec 2018	Various, UK,	Phone bills	Phone bills throughout October, November, December 2018	80.86