

Graham Sheffield Q1 Expenses: April - June 2018

Date	Location	Expenses	Details	Total (£)
10/04/18 - 12/04/18	Belfast, UK	Flights, trains, taxi, sustenance, conference fee	Travel to Belfast to attend a conference, to visit British Council operations and meet with senior external stakeholders. (5 days)	571.23
14/04/18	Bristol, UK	Trains	Travel to Bristol for performance by external stakeholder	40.75
15/05/18	London, UK	Theatre ticket	Ticket for performance by external stakeholder.	93
22/05/18 - 26/05/18	Venice, Italy	Flights, accommodation, trains, taxi, bus sustenance, entertainment	Travel to Venice to attend the opening of the British Pavilion at the Venice Biennale and meet with senior external stakeholders. (5 days)	1870.15
11/06/18 - 15/08/18	Leeuwarden, The Netherlands	Trains, accommodation, taxi, sustenance, entertainment, conference fee	Travel to Leeuwarden to attend a conference and meet with senior external stakeholders. (5 days)	1470.38
19/06/18	London, UK	Dinner	Catering for 3 rd party meeting.	66.12
27/06/18 - 28/06/18	Cardiff, UK	Trains, accommodation, sustenance	Travel to Cardiff to visit British Council operations. (2 days)	182.51
April, May, June 2018	London, UK	Stationary	Stationary ordered throughout January, February, March 2017	32.02
April, May, June 2018	Various, UK,	Phone bills	iPad connection	36
April, May, June 2018	Various, UK	Taxi	Taxis ordered throughout January, February, March 2017 to travel between meetings and work related events.	100.86