

Mandarin Speaking Competition 2021

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# Parental/Guardian Consent

1 January 2021

# Introduction to the online competition 2021

This form should be completed by parents/guardians once a student or students have been allocated places at a regional heat.

Please ensure that this form is completed, signed, scanned and submitted as an attachment with the application form by the school staff responsible for the application process.

The competition this year will be online. All the following safe-guarding and child protection preparation is made with this in mind.

All sessions for the competition must be held on school premises, and the accompanying teacher must follow the school's safeguarding and child protection guidelines.

The accompanying teacher must be in the same room as the child while they access the online sessions.

The information contained in this Parental / Guardian Consent form will be kept confidential and shared with British Council staff and representatives of partner organisations only on a "need to know" basis. If you do not fully understand any of the following questions/statements, require further information or wish to discuss any of your answers, please contact the team organising the event immediately at: [MSCompetition@britishcouncil.org](mailto:MSCompetition@britishcouncil.org)

These questions are not designed to exclude your child. The intention is to ensure that you are fully aware of the arrangements for the programme, any special risks or concerns and that we are aware of any extra support that may need to be put in place for your child. The information you provide helps us ensure the safety and welfare of your child at all times.

This year the competition is going to be run as a series of events/meetings on Microsoft Teams. It will have two aspects and the school/teachers decide which student will compete in each:

1. Individual Language Ability
2. Group Video

In the individual ability competition, your child will join a Microsoft Teams meeting from school premises and be supervised by their teacher. They will share a one-hour session with 5 or 6 other children in the same category from other participating schools. These sessions are organised, moderated, and monitored by the British Council staff at all times, following organisational safeguarding frameworks. The accompanying teachers and the competition judges are also present in the virtual room. These sessions are not recorded or photographed by the British Council.

In the group video competition, the children will be present in the videos which they make, uploaded by the school on a safe platform where a private link can be shared with British Council team and the judges.

The Finals and the Celebration ceremony will be run as Microsoft Teams live events where invited guests register and join as participants; these could be British Council staff, judges, teachers, external guests, parents, students from other schools and are moderated by British Council staff.

The Video Group entries that qualify for the finals are going to be broadcast live in this event. If you do not give consent for Group Video Entry and your child is participating in a qualified video, that video will have to be excluded. So, please make sure that you are providing us with all relevant permissions, unless you do not wish to do so.

Relevant signatures must be collected by the responsible teacher and submitted at the time of application.

## Data protection

Please note that for the purposes of UK data protection legislation, the British Council will act as the data controller in respect of the information that you provide. This means that the British Council is responsible for determining how the information is used. If you have any questions about the use of the information that you provide, please do not hesitate to contact us on [MSCompetition@britishcouncil.org](mailto:MSCompetition@britishcouncil.org)

## How will the information be used?

The information that you provide will be used to arrange the online competition and the celebration event.

Data protection legislation requires data controllers to establish a legal basis for using personal data for particular purposes. The legal basis for using the information that you provide is consent, as parents and students have chosen to enter the Mandarin Speaking Competition. Not providing personal data may mean that you are unable to take part in the event arranged by British Council.

## Who will have access to the information?

This data will be shared with the following organisations in order to arrange the competition:

- Confucius Institute at Ulster University
- SCILT, Scotland's National Centre for Languages
- British Council
- Volunteer Judges
- ONLINE/social media/Vimeo, YouTube etc. (schools decide which, videos will be password protected)

Please note that the transfer of the information is necessary in order to arrange competition.

## Child Protection

I have been made aware of the British Council's [Safeguarding Policy](#)\* which is committed to ensuring the safety of my child by having:

- Staff code of conduct.
- Recruitment policy.
- Speaking out policy.
- Risk assessment.
- Disciplinary procedures.
- A designated person for child protection.

I am aware that the accompanying teacher will be in the room at all times while my child is interacting online with British Council staff and the Competition Judges.

\* <https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding>

## Audio Visual and Text Consent

The British Council would like to use your audio-visual materials (including any video, photographs, or audio), case study and/or comments for the purpose of promoting British Council activities. I agree:

- to the British Council photographing and/or recording me and give permission to the British Council to use any material in the photographs and/or recordings where the copyright or any other rights are owned by me.  
(NB Individual heat sessions will not be recorded or photographed)
- that the British Council shall be entitled to use, free of charge, the photographs and/or recordings made of my child (without having to identify me by name), in their original format or edited, adapted or altered, for the purposes of the British Council's internal and external promotional and publicity materials and for any programmes, publications, websites, electronic publications and social media services worldwide produced by or on behalf of the British Council.
- that the British Council shall be entitled to pass my child's name, should they be the winner, to external press and media agencies, publishers and broadcasters, and to partners and other third parties with which the British Council works, anywhere in the world, for the purposes set out in this Consent Forms.
- Group Videos made by of 4-5 students from the same school, shared with different judges, will be shown at the public online celebration event, and used for promotional purposes for Mandarin Speaking Competition.

## DECLARATION

- I hereby give consent for my child to take part in the above-mentioned event.
- I hereby give consent for my child’s first and last name to be shared with the judges.
- I agree that he/she will be under the authority and responsibility of their Accompanying Teacher.
- I confirm that she/he has been learning Mandarin at school only, has not been educated in China or a neighbouring country where Mandarin is spoken and has not spent more than a total of two years in a country where Chinese\* is an official language. (\*any Chinese language/dialect).
- Groups Video Competition only – I hereby give consent for audio-visual of my child to be shared with the judges and at the Finals/Celebration event. Consent from ALL students in group will be ensured before the video is shown live.

## Parental/Legal Guardian Consent Signature

I confirm that all details are correct to the best of my knowledge and I am able to give parental/guardian consent for my child to participate in the event and travel to all activities.

I will inform the organising team if there are any important changes to my child’s needs and also of any changes to our address or phone numbers given between the date this form is signed and the beginning of the event.

Contact telephone number or email address (We will only use these details to contact you if there is a query about this form.)

<b>Name of child</b>	
<b>School year and age of child</b>	
<b>Name of school and town child attends</b>	
<b>Print Name of Parent/Legal Guardian</b> <i>Please place your full name here</i>	
<b>Relationship to Child</b>	
<b>Email and/or phone of the Guardian</b>	
<b>Date</b>	

A typed signature constitutes an agreement