**Researcher Links Latin America Regional Travel Grants – Application**

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| **Name and title:** |
| **Country of origin:** |
| **Applicant home institution:** |
| **Country of destination** |
| **Host Institution(s) for your visit** |
|  |
| **What is the title of the research that you will conduct?**  No more than 200 characters |
| **Start date:** |
| **Duration:** (in weeks) |
| **Total value of grant requested:** (£) |

**1. The Research Project**

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| Please summarise the activities that you plan to undertake as part of the Travel Grant. Indicate the timeliness and importance of the planned work, and place it in the context of current knowledge. Describe how it relates to your own expertise and experience as well as your own career goals. No more than 1,000 Characters |  |
| What are the specific objectives of the visit?  No more than 500 Characters |  |
| What are the specific deliverables of the visit? No more than 500 Characters |  |
| What features of the host institution(s) and host scientist(s) make them particularly well-suited to successfully achieve the objectives and deliverables of this programme? Emphasize any complementary expertise, facilities and academics in your institution and your partner institution that will enhance your area of research. No more than 1,000 Characters |  |
| Please describe how your home institution will support your visit. No more than 500 Characters |  |
| What are the main longer term outcomes you are expecting from your visit? Please refer both to outcomes linked to the institutions and research groups involved and to your professional development. No more than 500 Characters |  |
| Have you previously been involved in any research collaboration with the receiving institution? Drop down menu: Yes/No |  |
| If yes, please give further details on the added value of your proposed visit. No more than 500 Characters |  |

**2. Sustainability and capacity building**

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| --- | --- |
| Please give a description of how you and your group/department/institution plan to continue the collaboration after your visit, providing information about potential funding sources that might support it. No more than 1,500 Characters |  |
| Will the collaboration contribute to capacity building within the wider research and innovation landscape in the partner country? We define ‘partner country’ as the non-UK participating nation. No more than 1,500 characters. |  |

**3. Pathway to economic development and/or social welfare**

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| --- | --- |
| In the following statement, please outline a plausible pathway leading from the outcomes of your research and a broader impact for economic development or social welfare for low-income or vulnerable communities within 3-15 years. The pathway statement should focus on potential tangible impacts in the partner country and should relate to this project and not be general. No more than 2000 characters. |  |
| Please identify relevant stakeholders and potential users of the research in the partner country and describe any existing engagement with them. Stakeholders have a role, have an interest in, or are affected by the project, e.g. other researchers, policy makers, practitioners, private sector organisations, local/poor populations. Research users are defined as those who will use the outputs, e.g. a policy maker and practitioner using research outputs to influence decision-making. No more than 2,000 characters. |  |
| Please outline how you intend to engage with the groups described above in order to maximise the potential of your research to have a positive impact, during the lifetime of the grant and thereafter. |  |

**4. Applicant**

|  |  |
| --- | --- |
| Title |  |
| First Name |  |
| Last Name |  |
| Work telephone number |  |
| Work email address |  |
| Gender | Drop down menu: Male/Female/Prefer not to say |
| Education (including your highest academic qualification) | No more than 500 Characters |
| Do you hold a PhD? | Drop down menu: Yes/No |
| Date of award of PhD, if applicable |  |
| Title of your PhD thesis, if applicable |  |
| If you don’t hold a PhD, please explain why you think you have equivalent experience | No more than 500 Characters |
| If you have been awarded a PhD more than 10 years ago, please specify if you had any career break, e.g. maternity leave? | No more than 500 Characters |
| If you had a career break, please provide information on this. | Please note that if this contains sensitive information e.g. such as illness, this should be communicated to the British Council by email to [Natalie.Toledo@britishcouncil.org](mailto:Natalie.Toledo@britishcouncil.org) rather than included here. If communicated by email, please write in the email subject line: Travel Grants – career break and your application ID number. |
| Employment history | No more than 500 Characters |
| Do you currently have a research or academic post (permanent or fixed-term) or fellowship (excluding visiting or honorary fellowships) at the institution that is supporting this application (i.e. the home institution)? | Drop down menu: Yes/No |
| If no, please provide information about your current position | No more than 200 Characters |
| Will you return to your home institution in a research capacity for at least 6 months after the end of your visit? | Drop down menu: Yes/No |
| Academic track record (including relevant research expertise, publications, awards and funding) | No more than 1,000 Characters |
| Have you, your group or your department received a Researcher Links or Institutional Links grant from the British Council in the past? No more than 500 characters. | Drop down menu: Yes/No |
| If yes, please provide the project name |  |
| Have you, your group or your department previously submitted any Researcher Links or Institutional Links applications that were not funded? No more than 200 Characters |  |
| Have you, your group or your department received Newton funding that was not administered by the British Council?  Drop down menu: Yes/No  Please note – this is for monitoring purposes only and will not affect the outcome of your application. |  |
| If yes please give the title of the project and the organisation that administered the funding. Drop down menu: Yes/No  Please note – this is for monitoring purposes only and will not affect the outcome of your application. |  |

**5. Applicant’s institution**

|  |  |
| --- | --- |
| Department(please make sure you enter the full legal name) |  |
| Institution |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| UK Region (if applicable) |  |
| Country |  |
| Type of institution |  |
| If other type of Institution, please provide additional information No more than 200 Characters |  |
| Contact person for administration. This person will be the contact for the British Council for any administrative enquiries about the travel grant. | No input – text just for information |
| First Name |  |
| Last Name |  |
| Administrative contact e-mail address |  |
| Head of Department (or equivalent). This will be the person who has the authority to approve this application. | No input – text just for information |
| First Name |  |
| Last Name |  |
| Email address of Head of Department (or equivalent, see above) |  |
| Name of Legal Representative within your institution (for contractual authority) |  |
| Email Address of Legal Representative |  |

**6. Host institution**

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| In this section, please specify the person who will be hosting you (for example, the researcher in whose group you will be based during your visit) and provide details on the host institution, the administrative contact and the person who has the authority to approve this application |  |
| Title of your host |  |
| Name of your host |  |
| First Name |  |
| Last Name |  |
| Email address of your host |  |
| Position of your host |  |
| Department |  |
| Institution (please make sure you enter the full legal name) |  |
| Address |  |
| City |  |
| State/Province |  |
| Zip/Postal |  |
| UK Region (if applicable) |  |
| Country |  |
| Type of institution |  |
| If other type of Institution, please provide additional information. No more than 200 Characters |  |
| Contact person for administration. This person will be the contact for the British Council for any administrative enquiries about the travel grant. | In case the host institution will administer the grant |
| First Name |  |
| Last Name |  |
| Administrative contact e-mail address |  |
| Head of Department (or equivalent). This will be the person who has the authority to approve this application. | In case the host institution will administer the grant |
| First Name |  |
| Last Name |  |
| Email address of Head of Department (or equivalent). |  |

**7. Budget**

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| Applicants are responsible for making their own travel arrangements (including flights, accommodation, travel insurance and visas).  Before submitting your budget request, please read the Guidelines for Applicants for general guidance on the budget support that can be requested and the annex for country-specific limits and criteria. Please fill in all fields and enter a zero for cost categories for which no budget support is requested | No input – text just for information |
| Duration of visit(in weeks) |  |
| Provisional departure date |  |
| Provisional return date |  |
| Provisional departure date, second visit (for split visits only) |  |
| Provisional return date, second visit (for split visits only) |  |
| Travel Costs(£) |  |
| Request for subsistence(£) |  |
| Visa required? Drop down menu: Yes/No |  |
| Visa cost(£) |  |
| Insurance cost(£) |  |
| Consumables cost(£)Up to £500 |  |
| Contribution for childcare(£) |  |
| Total amount of award you are requesting(£) |  |
| A contribution for applicants with special needs can be requested by writing to  uk-researcherlinks@britishcouncil.org. Requests will be assessed on a case-by-case basis. | No input – text just for information |

**8. Assessment of the proposed workshop proposal**

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| Please indicate which of the following Review Panels is the most appropriate to assess your proposal:   * Biological and Medical Sciences Panel * Environment, Agriculture and Food Sciences Panel * Engineering and Physical Sciences Panel * Social Sciences Panel * Arts and Humanities Panel | Applicants will be asked to indicate which of following British Council Review Panels is the most appropriate to assess the proposal. They will then choose up to 3 subject areas in priority order within the chosen Panel. |

**9. Supporting Documents**

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| --- | --- |
| Please provide signed letters of support from:  Head of Department (or equivalent) of the  UK Institution  and Head of Department (or equivalent) of the partner country institution. |  |

## Pre-submission confirmation

Please make sure that you have filled in all required fields before clicking on ‘Next’’

* Both the Applicants and the home institutions have the professional resources, competencies and qualifications necessary to complete the proposed action. **\***

I confirm the above

* The Applicants’ home institution is not bankrupt, being wound up, or having their affairs administered by the courts. **\***

I confirm the above

* The Applicants home institution has not entered into an arrangement with creditors or suspended business activities, or have any analogous situation arising from a similar procedure provided for by national legislation or regulations.**\***

I confirm the above

* Neither the Applicant nor the home institution are guilty of grave professional misconduct proven by any means which the contracting authority can justify. **\***

I confirm the above

* Neither the Applicant nor the home institutions have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council and partner organisations' financial interests. **\***

I confirm the above

* Neither the Applicant nor the home institution are subject of a conflict of interest during the grant award procedure. **\***

I confirm the above

* Once the online application is submitted, applicants will receive a confirmation email containing the application ID number. This reference number should be used in all communications with the British Council. Applicants who have not received an automated email confirmation should contact the British Council at [**UK-ResearchLinks@britishcouncil.org**](mailto:UK-ResearchLinks@britishcouncil.org).

**FAIR COLLECTION NOTICE**

**How we use your information**

The British Council will use the information that you are providing for the purposes of processing your application, making any awards, monitoring and review of any award.

We shall share any necessary data on your application with the UK Department for Business Innovation and Skills, and with our funding partners in your country in order to assist with management of the application process; any decisions on grants will be made in collaboration with them.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information, where collected, is used solely in preparing statistical reports.

The British Council collects country of origin for reporting and statistical purposes and to contact you within your own country.

Under UK Data Protection law you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this please contact your local British Council office or the Data Protection Team [infogovernance@britishcouncil.org](mailto:infogovernance@britishcouncil.org) or see our website: <http://www.britishcouncil.org/privacy-cookies/data-protection>

DATA PROTECTION

Please tick this box to confirm that you are willing for the British Council to share your information with partner organisations for the purpose of this funding application (please note; if you do not agree to this we may not be able to consider your application for funding). 

 I wish to be contacted about future British Council research opportunities.

* The British Council wishes to publish information on successful applications (including the summary provided on the first page of this form) on their website, in promotional materials disseminated through any medium, and in reports and documents.The British Council will not publish personal details on their website or via other media without prior permission.

I agree to information on the this form, excluding information about individuals, being put on the British Council website and used in promotional materials.