

**Kate Ewart-Biggs Q2 Expenses: July-September 2024**

Date	Location	Expenses	Details	Total (£)
July – September 2024	London, UK	Communication costs	Phone bills for July – September 2024	£476.20
17 – 18 June 2024	Athens, Greece	Travel & Subsistence	Visiting British Council Operations in Athens, Greece – Meeting with staff and external stakeholders (not invoiced until Q2)	£749.17
24 – 27 June 2024	Algiers, Algeria	Travel & Subsistence	Visiting British Council operations in Algeria – meeting with staff and external stakeholders (not invoiced until Q2)	£262.57
25 July 2024	London, UK	Communication costs	Mobile phone	£682.80
15 – 22 September	Kenya and Uganda, SSA	Travel	Visiting British Council operations/attending conference in Kenya and Uganda (booked in Q2, visited in Q3)	£1,414.80