

Kate Arthurs Q2 Expenses: July - September 2019

Date	Location	Expenses	Details	Total (£)
01/07/19	Coventry, UK	Train	Travel to Coventry to meet with senior external stakeholders. (1 day)	58.91
02/07/19	London, UK	Lunch	Catering for 3 rd party meeting.	70.30
04/07/19	Leeds, UK	Train, taxi	Travel to Leeds to attend the WILD Conference and meet with senior external stakeholders. (1 day)	153.54
12/07/19-15/07/19	Manchester, UK	Train, hotel, sustenance, entertainment, theatre tickets	Travel to Manchester to attend the Manchester International Festival, meet with senior external stakeholders and visit British Council operations. (4 days)	495.69
16/07/19	London, UK	Refreshments	Catering for 3 rd party meeting.	5.35
22/07/19	London, UK	Train	Travel to attend British Council Cultural Diplomacy Group and meet with senior external stakeholders.	2.40
23/07/19	London, UK	Train	Travel to meet with senior external stakeholders.	2.40
25/07/19	London, UK	Theatre ticket	Ticket for performance by external stakeholders.	52.20
31/07/19	London, UK	Lunch	Catering for 3 rd party meeting.	59.40
01/08/19-04/08/19	Edinburgh, UK	Train, accommodation, train, sustenance, entertainment, theatre tickets	Travel to Edinburgh to visit Edinburgh International and Edinburgh Fringe Festivals, meet with senior external stakeholders and visit British Council operations. (4 days)	831.99
17/08/19-25/08/19	Edinburgh, UK	Flight, accommodation, train, sustenance, entertainment, theatre, talks and gallery tickets	Travel to Edinburgh to attend the British Council Showcase, visit Edinburgh International, Edinburgh Fringe, Edinburgh Book and Edinburgh Art Festivals, meet with senior external stakeholders and visit British Council operations. (4 days)	1925.05

18/09/19	London, UK	Lunch	Catering for 3rd party meeting.	44.66
July, August, September 2019	Various, UK,	Phone bills	Phone bills throughout July, August, September 2019.	59.40