

Organisation name	ILC Cambridge
Inspection date	13 and 20 September 2023

Section standards	
Management The management of the provision operates to the benefit of the students, and in accordance with the provider's stated goals, values, and publicity.	Met
Premises and resources The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
Teaching and learning The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
Welfare and student services The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
Safeguarding under 18s There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

Recommendation
We recommend accreditation with a spot check in the first 12 months. However, evidence must be submitted within three months to demonstrate that weaknesses in W2 and S4 have been addressed. The required evidence was subsequently submitted.

Summary statement
<p>The British Council inspected and accredited ILC Cambridge in September 2023. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see www.britishcouncil.org/education/accreditation for details).</p> <p>This private language school offers courses in general English for adults (18+) and young people (16+), closed groups of under 18s, and vacation courses for adults (18+), young people (16+) and under 18s.</p> <p>The inspection report stated that the organisation met the standards of the Scheme.</p>

Introduction

In March 2022 Study in Colchester Ltd acquired ABC Cambridge and launched ILC Cambridge using the same premises. The Cambridge site was opened as a new branch of the established parent school ILC Colchester. An extension of accreditation was requested in April 2022 and the school started accepting students on site in July 2022.

A spot check was conducted in March 2023. There were no students enrolled at the time, and the director of studies (DoS) and the office and student services manager (OSSM) were focused on getting ILC systems and procedures set up, preparing the premises to receive students and recruiting homestay accommodation providers.

There have been some changes to staffing since the spot check; both the DoS and the OSSM are new.

The inspection, part of which was conducted remotely, took the equivalent of one and a half days. The first day was conducted remotely and focused on discussing systems. Meetings were held with the regional director of ILC East, chief operations officer (COO), the DoS, and OSSM. A week later, a half-day visit was made to ILC Cambridge by both inspectors. All four teachers teaching that day were observed, and meetings were held with a group of teachers as well as a group of students and group leaders. One inspector conducted remote visits with two homestays.

Address of main site

9a Bridge Street, Cambridge CB2 1UB

Description of sites visited

The school occupies a three-storey building, attached to the Cambridge Union building, in a central area of Cambridge. The school has its own separate entrance and can be accessed from Bridge Street as well as Park Street. On the ground floor, there is the reception office where both the DoS and OSSM are based, two classrooms, a staff kitchen and a staircase down to the basement. The basement is used as a storeroom. On the first floor, there is a staffroom, two classrooms and separate male and female toilets. On the second floor, there is a further classroom and access to the Cambridge Union building. The interconnecting door is locked and is not used by staff or students from either organisation. There is no student common room or canteen.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

ILC Cambridge offers open enrolment courses in general English year round, as well as closed groups for under 18s. Since opening, open enrolment courses have only run in the summer. At the time of the inspection, a closed group for Austrian under 18s was running. IELTS preparation courses are also available on request.

Management profile

The DoS/school manager has overall responsibility for the day-to-day running of the school and line manages the OSSM as well as the teaching team. The DoS reports to the regional manager of ILC East. The regional manager and the COO report to the board of ILC.

Accommodation profile

All students are accommodated in homestay arranged by the school.

Summary of inspection findings

Management

The provision meets the section standard. The management of the provision operates to the benefit of the students and in accordance with the provider's stated goals and values although plans for the future of the organisation lacked detail. Communication within the school is very well managed, but not all staff benefit from the appraisal system. Student administration is effectively managed, and students receive a good level of customer service. There were a number of issues with publicity, but these were all addressed during the inspection.

Premises and resources

The provision meets the section standard. The premises provide students and staff with a comfortable and professional environment for work and study. Learning resources are satisfactory.

Teaching and learning

The provision meets the section standard. The academic staff team has a professional profile appropriate to the context. Teachers receive very good support and there are good systems for the review of course design. The administration of student learning is managed effectively. The teaching observed met the requirements of the Scheme.

Welfare and student services

The provision meets the section standard. The needs of students for security and pastoral care are generally well met. Students benefit from well-managed and suitable accommodation, and the leisure programme is appropriate to the needs and interests of the current student profile.

Safeguarding under 18s

The provision meets the section standard. The school's safeguarding policy is comprehensive and made known to staff, students, group leaders and homestay hosts. Recruitment procedures are good but homestay references for all hosts were not on file. Supervision measures are established, and accommodation arrangements are appropriate.

Declaration of legal and regulatory compliance

The items sampled were satisfactory.

Evidence

Management

Strategic and quality management	
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Met
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Not met
M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Strength
M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Met
M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met

Comments

M2 Although the ILC group has a written business plan, the objectives are very general with no clear indication of what the timescale is, how they will be achieved, or who is responsible for achieving them.

M4 Communication systems are very effective, using digital platforms as well as face-to-face channels. There are also opportunities for staff in similar roles within the group to work on projects together.

Staff management and development	Met
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Met
M10 There are effective procedures for the recruitment and selection of all staff.	Not met
M11 There are effective induction procedures for all staff.	Strength
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Not met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met

Comments

M10 Although there is a suitable recruitment policy in place, there was no evidence that original copies of certificates had been seen, and two references could not be found for all staff.

M11 Induction procedures are thorough. Checklists are used which are signed by both manager and new starter. New starters also sign agreement to the policies contained in the staff handbook. Staff spoken to were happy with the support they had received upon starting.

M12 Although all contracted staff have annual appraisals, 'temporary' teachers, some of whom have worked for the school on and off for some time, receive no form of appraisal.

Student administration	Met
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Met
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Met
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met
M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met

Comments

All criteria in this subsection are fully met.

Publicity	Met
M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Not met
M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Not met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Not met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Strength
M27 Publicity gives an accurate description of any accommodation offered.	Not met
M28 Descriptions of staff qualifications are accurate.	N/a
M29 Claims to accreditation are in line with Scheme requirements.	Met

Comments

Publicity comprises a website and downloadable brochures. The school also has a number of social media channels. The website and brochures are considered the main form of publicity.

M22 The absence of captions for the photos on the website could lead to unrealistic expectations regarding the ILC Cambridge premises. This was amended during the inspection and is no longer a point to be addressed.

M24 Although most of the required information on courses was provided, the total number of hours taught per week was missing. This was added during the inspection and is no longer a point to be addressed.

M25 Course costs were mostly clear, but no indication was given regarding course-related examination fees. This was added during the inspection and is no longer a point to be addressed.

M26 There is a page on the website dedicated to welfare provision and this gives detailed information on the level of care given to under 18s.

M27 Although homestay accommodation is described in some detail, there is no estimate given of distance and cost of travel between accommodation and the school. This was added during the inspection and is no longer a point to be addressed.

Premises and resources

Premises and facilities	Met
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Met
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Met
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Met
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Met
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

Comments

P3 There is no dedicated room for students to relax and eat their lunches, but students can use the classrooms at lunch time.

P4 At the time of the inspection, a selection of sandwiches and wraps had been delivered for the junior group. Other students can buy food from a number of local shops and cafes.

Learning resources	Met
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Met
P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	N/a
P11 Students receive guidance on the use of any resources provided for independent learning.	N/a
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met

Comments

P9 Teachers confirmed that the laptops and TV screens are well maintained, but that the Wi-Fi in the building varies in quality depending on the room.

Teaching and learning

Academic staff profile	Met
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Met
Comments	
All criteria in this subsection are fully met.	
Academic management	Met
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Met
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Not met
Comments	
T9 All teachers commented on the availability and helpfulness of the DoS.	
T10 No records were seen for observations of teachers since the school opened.	
Course design and implementation	Met
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Met
T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Strength
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	Met
T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met
Comments	
T12 Course design is reviewed regularly during 'academic board meetings', involving academic managers from all ILC schools.	
Learner management	Met
T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met
T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met

T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	Met
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Met
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	Met

Comments

All criteria in this subsection are fully met.

Classroom observation record

Number of teachers seen	4
Number of observations	4
Parts of programme(s) observed	Closed group of Austrian students

Comments

There were initially five teachers on the timetable (including the DoS), but upon arrival at the school, only four teachers were teaching.

Teaching: classroom observation	Met
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Met
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Not met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Met
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Not met
T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Met

Comments

T23 Teachers provided accurate and realistic models of the language. In weaker segments, insufficient context was given.

T24 Brief profiles were seen for most of the groups, and the content of the lessons was appropriate to the students' ages and interests.

T25 Lesson plans made reference to teaching aims rather than learning outcomes, and these were not always shared with students.

T26 A range of teaching techniques was seen. This included elicitation, nomination and in the stronger segments, some good use of concept checking.

T27 The classroom environment was managed appropriately, with good use of the technology available in the stronger segments.

T28 Although some good examples of error correction were seen, in a number of segments, errors were left unchecked.

T29 The evaluation of learning was checked through short production and presentation activities.

T30 In all cases, students were engaged with their learning and the students in the focus group spoke positively of their lessons.

Classroom observation summary

The teaching observed met the requirements of the Scheme and ranged from satisfactory to unsatisfactory against the criteria, with the majority being satisfactory. Teachers provided appropriate models of language, and although lessons were logically staged, outcomes were not made available to students. A range of suitable teaching techniques was demonstrated, and materials were appropriate in content. Teachers created a purposeful learning environment, although opportunities to respond to student errors were sometimes missed.

Welfare and student services

Care of students	Met
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Met
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Not met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Met
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Met
W7 Students receive advice on relevant aspects of life in the UK.	Strength
W8 Students have access to adequate health care provision.	Met

Comments

W2 There is an emergency plan in place and relevant guidance for students is incorporated in the student handbook but teaching staff were unaware of the policy or procedures.
W7 Differentiated student handbooks for adults, under 18s on adult courses and juniors are available. The information included is presented and tailored to the different student ages.

Accommodation (W9–W22 as applicable)	Met
<i>All accommodation</i>	
W9 Students have a comfortable living environment throughout their stay.	Met
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Met
W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Met
W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Strength

Comments

W15 The standard of meals provided is very good and students commented very positively on the quality of food available in homestay accommodation and the variety of packed lunch contents organised by the school.

<i>Accommodation: homestay only</i>	
W16 Homestay hosts accommodate no more than four students at one time.	Met
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W19 English is the language of communication within the homestay home.	Met
W20 Hosts ensure that there is an adult available to receive students on first arrival.	Met

Comments

All criteria in this subsection are fully met.

Accommodation: other	
W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	Met
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	Met
Comments	
All criteria in this subsection are fully met.	

Leisure opportunities	
W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Met
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Met
W25 Any leisure programmes are well organised and sufficiently resourced.	Met
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Not met
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Met
Comments	
W26 Risk assessments are in place but information on how to respond to situations where students are at risk are not routinely included. When this was highlighted to management modifications were made so this is no longer a point to be addressed.	

Safeguarding under 18s

Safeguarding under 18s	
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Met
S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Met
S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Met
S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Not met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Met
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Met
S7 There are suitable arrangements for the accommodation of students.	Met
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met
Comments	
S4 Electronic systems are in place to collect, record and monitor the required information. References for some homestays and staff were missing. The new-to-post accommodation officer has set up a schedule and a clear plan to rectify the inherited situation.	

Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

Comments

D1 The items sampled were satisfactory.

Organisation profile

Inspection history	Dates/details
First inspection	Initial spot check March 2023
Last full inspection	N/a
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Current accreditation status	Accredited by extension
Other related non-accredited activities (in brief) at this centre	N/a
Other related accredited schools/centres/affiliates	ILC Colchester, Birmingham, Bristol, Portsmouth, Southampton
Other related non-accredited schools/centres/affiliates	N/a

Private sector

Date of foundation	March 2022
Ownership	Name of company: Study in Colchester Company number: 10330012
Other accreditation/inspection	N/a

Premises profile

Details of any additional sites in use at the time of the inspection but not visited/observed	N/a
Details of any additional sites not in use at the time of the inspection	N/a

Student profile	At inspection	In peak week: July 2023 (organisation's estimate)
	At inspection	In peak week
ELT/ESOL students (eligible courses)		
Full-time ELT (15+ hours per week) 18 years and over	4	18
Full-time ELT (15+ hours per week) aged 16–17 years	42	14
Full-time ELT (15+ hours per week) aged under 16	0	28
Part-time ELT aged 18 years and over	0	0
Part-time ELT aged 16–17 years	0	0
Part-time ELT aged under 16 years	0	0
Overall total ELT/ESOL students shown above	46	60
Junior programmes: advertised minimum age	5	5
Junior programmes: advertised maximum age	17	17
Junior programmes: predominant nationalities	Austrian	Brazilian, Chinese, Italian, Uzbekistani
Adult programmes: advertised minimum age	16	16
Adult programmes: typical age range	N/a	18–40
Adult programmes: typical length of stay	N/a	2–6 weeks

Adult programmes: predominant nationalities	N/a	Italian
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Staff profile	At inspection	In peak week (organisation's estimate)
Total number of teachers on eligible ELT courses	4	6
Number teaching ELT 20 hours and over a week	0	
Number teaching ELT under 20 hours a week	4	
Number of academic managers for eligible ELT courses	1	1
Number of management (non-academic) and administrative staff working on eligible ELT courses	1	
Total number of support staff	2	

Academic manager qualifications profile

Profile at inspection	
Professional qualifications	Number of academic managers
TEFLQ qualification	1
Academic managers without TEFLQ qualification or three years relevant experience	0
Total	1

Comments

The DOS was teaching six hours in the week of the inspection.

Teacher qualifications profile

Profile in week of inspection	
Professional qualifications	Number of teachers
TEFLQ qualification	0
TEFLI qualification	3
Holding specialist qualifications only (specify)	0
Qualified teacher status only (QTS)	1
Teachers without appropriate ELT/TESOL qualification	0
Total	4

Comments

None.

Accommodation profile

Number of students in each at the time of inspection (all students on eligible courses)		
Types of accommodation	Adults	Under 18s
<i>Arranged by provider/agency</i>		
Homestay	4	42
Private home	0	0
Home tuition	0	0
Residential	0	0
Hotel/guesthouse	0	0
Independent self-catering e.g. flats, bedsits, student houses	0	0
<i>Arranged by student/family/guardian</i>		
Staying with own family	0	0
Staying in privately rented rooms/flats	0	0
Overall totals adults/under 18s	4	42
Overall total adults + under 18s	46	

Post MA