

IELTS EXAMINATION RULES

REGISTRATION

After registration, go through the security gates and along the corridor to the cloakroom, where you must leave **ALL** your possessions apart from:

- Original identification document
- Pencils, sharpener, eraser
- A bottle of water

Mobile phones or any other electronic devices are not allowed in the examination room, even if they are switched off.

The examination rooms will open before 9 am. You must be seated at your allocated desk in the exam room by 9.40 am.

Please have your ID ready for inspection when entering the exam hall. Your test-day photo and finger scan will be taken before you enter the hall.

MORNING WRITTEN EXAMINATIONS

1.Candidates will not be allowed to leave the hall after they have completed check-in procedures unless accompanied by an invigilator. Candidates will be allowed to leave the hall during the test using their own time, but they must also be accompanied by an invigilator.

2.Your ID must be placed on your desk. The only other items allowed on your desk are pencils, pens, an eraser and a pencil sharpener.

3.Once the exam starts you may not speak, or otherwise communicate, with anyone other than the invigilators. If you need to speak to an invigilator, raise your hand and an invigilator will come to you.

4.Tell an invigilator at immediately if there is anything wrong with your question papers.

5.You must stop writing when the invigilator announces the end of the test. **If you fail to do so, you will be disqualified from the exam.**

6.You must return all exam papers, including any unused writing paper, to the invigilator at the end of the morning written examinations.

AFTERNOON SPEAKING EXAMINATION

7.The invigilator will announce where the Speaking Test Registration Room is. The speaking examination time is on your yellow candidate card on your desk. Please **DO NOT** remove your candidate number sticker as you will need this for your speaking test. You will also need your candidate number to access your results online.

8.You can get your belongings from the cloakroom after the morning session but you must return them to the cloakroom **before** going to the Speaking Test Registration Room. You must bring your ID, candidate number sticker and yellow desk card with you because they will be checked at the speaking Registration Room. Your finger scan will also be checked to verify your identity.

9.You must arrive at the Speaking Test Registration Room **30 minutes before your speaking test is scheduled to begin.** Candidates arriving late for their speaking test will be interviewed only at the discretion of the examiner.

10.You will be accompanied from the Registration Room to the speaking test to wait until called by the examiner. You must present your ID to the examiner when requested. You will not be interviewed if the examiner cannot verify your identity.

11.Once the speaking test has finished, you must collect your belongings from the cloakroom. You will not be allowed to return to the Speaking Test Registration Room.

12.You must leave the test venue immediately after the Speaking Test has ended and you have collected your belongings. Any candidate found giving information about the morning examinations or the afternoon examination to other candidates or to any other person during or after the test will be disqualified.

PLEASE NOTE: IF YOU ARE CAUGHT INFRINGING ANY OF THE EXAMINATION RULES, YOUR TEST RESULTS WILL BE INVALIDATED AND NOTIFICATION SENT TO ANY RECEIVING INSTITUTION OR PROFESSIONAL BODY.

