

English Language Learning and Assessment Research Grant Submission Form

Thank you for your interest in the English Language Learning and Assessment Research Grants. Please refer to the guidelines and criteria when completing this form.

* Required

Terms and conditions and privacy notice

Please read this text carefully. We (the British Council) will use this form to show that we have informed you of how and why we are using your data.

Purpose

The purpose of collecting data is to be able to assess your application for a grant and enforce the terms of any grant agreement with you.

Legal basis

The legal bases we rely on to process your personal data are article 6(1) (b) performance of contract and is article 6(1)(f) legitimate interests of the GDPR.

Sharing your data

We are using Microsoft Forms to collect and process your data. Microsoft Forms is compliant with the General Data Protection Regulation (GDPR). For more information about how Microsoft Forms uses and stores data please refer to their website <https://support.microsoft.com/en-us/office/security-and-privacy-in-microsoft-forms-7e57f9ba-4aeb-4b1b-9e21-b75318532cd9>

Withdrawing your data

Should you wish to withdraw your data (and your application) please contact ellarg@britishcouncil.org

Data protection

The British Council complies with data protection law in the UK and equivalent laws in other countries. You can ask for a copy of the information we hold on you and make us correct any inaccuracies. If you have concerns about how we have used your personal information, you have the right to complain to a privacy regulator, and the right to ask us to correct any inaccuracies in that information. You can find out more on the privacy section of our website (www.britishcouncil.org/privacy) or contact your local British Council office.

Data retention

We will keep your name, email, institution and role for the reviewing process and the duration of the grant, if you are successful. Following completion of the grant, we will retain your name and institution indefinitely to be able to track and report on the volume and nature of funding applications to the British Council over time.

1. Please indicate by ticking the box below whether you agree to the terms of participating in the grant application. *

☐ Yes, I understand and agree to the terms

☐ No, I do not agree to the terms

2. Grant applicants are expected to thoroughly review the grant contract template and confirm their acceptance of its terms. While limited modifications may be considered, the agreement's fundamental provisions are generally non-negotiable. *

☐ Yes, I have read the grant contract template

☐ No, I have not read the grant contract template

This form

Please use this form to submit your grant application.

Please complete the questions as required. You will not be able to save and return to the form. We suggest you use the template available on our website to prepare your answers in advance.

If you need any support completing the form please email ellarg@britishcouncil.org.

About the research team

Details of the research team will not be visible to the review committee during the shortlisting process.

3. Principal investigator name *

Please include the name of the PI. If there are two or more PIs please indicate this

4. Current position *

5. Principal investigator's institutional affiliation *

This will be the institution to administer the grant

6. Principal investigator's email address *

7. Research interests and achievements *

8. Do you need to add another researcher?

☐ Yes

☐ No

9. Researcher's name

Please include the name of the second researcher, this could be a co-PI. Please leave blank if there is no second researcher.

10. Researcher's position

11. Researcher's institutional affiliation

12. Researcher's email

13. Research interests and achievements

14. Do you need to add another researcher?

☐ Yes

☐ No

15. Researcher's name

Please include the name of the third researcher, this could be a co-PI. Please leave blank if there is no third researcher.

16. Researcher's position

17. Researcher's institutional affiliation

18. Researcher's email

19. Research interests and achievements

20. Do you need to add another researcher?

☐ Yes

☐ No

21. Please include details of any other researchers who will be working on the project.

Please include name, position, institutional affiliation, email and research interests and achievements.

About the research proposal

In this section, please provide a brief overview of the research project.

22. Project title *

23. Brief summary of the project (max 2500 characters) *

Please enter at most 2500 characters

24. Amount of funding requested *

A full budget will be requested in Section 5

25. Please include a timeline for the proposed research *

26. Please include any assistance or data that will be required from the British Council. *

Please note, we may be able to provide access to online platforms (e.g., English Online) or some data relating to the topic. However, we expect researchers to augment or annotate data.

Budget

Please use this section to tell us what you propose to spend the money on. Please enter the amount for each category. Leave blank any categories that are not applicable.

27. Personnel

28. Travel

29. Equipment

30. Administrative costs

31. Additional Costs & Overheads

Please include any costs associated with OpenAccess for planned publication here, e.g., APC costs

32. Total *

Research proposal

Please complete the following sections with information about your grant proposal. Please ensure you refer to the grant criteria and the English Language Research & Impact area of interest

33. Introduction and rationale (max 4000 characters) *

Enter your answer

34. Background to the study / literature review (max 4000 characters) *

35. Theoretical framework (max 4000 characters) *

36. Research questions (max 4000 characters) *

37. Research design / methodology (max 4000 characters) *

38. Ethical considerations (max 4000 characters) *

Please include information about any ethical considerations you have identified and how these will be mitigated.

39. How the research aligns with the British Council's Equality, Diversity, and Inclusion (EDI) commitments (max 4000 characters) *

This includes:

Research that reflects diversity and adopts inclusive collaboration practices.

A research design that proactively considers the impact on underrepresented groups and ensures inclusive data collection, analysis, and dissemination.

Clear EDI strategies. You may be asked to provide evidence of implementation where applicable.

40. Potential implications and contribution to knowledge (max 4000 characters) *

41. Please include information about any identified publications that you think will arise from the research. *

Please note that we are pursuing an open access approach to all outputs from grants. Please include details about how you will ensure that any publications are open access. Any Article Processing Charges (APC) should be included in your budget.

42. Please include information about your plan to monitor and evaluate the impact of the research. *

43. Please include any further information for consideration.

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