

## **Future News Worldwide 2021, Terms and Conditions and Competition Rules**

### **1. The Competition**

This is a journalism competition operated by the British Council to select delegates for the Future News Worldwide 2021 online conference, taking place on 14 (afternoon GMT) and 15 (morning GMT) July 2021 (the “**Conference**”). The conference programme will be repeated on both dates.

### **2. Territory and eligibility**

The Competition is open to individuals of any nationality who meet all the criteria below:

- Aged 18-25 on 1 July 2021.
- A registered undergraduate or postgraduate student (of any subject), enrolled at a university or higher education institution OR a recent graduate who completed their course after 1 July 2019.
- A native speaker of English OR able to speak English at IELTS level 6.5 or equivalent.
- No previous participation in the in-person Future NEWS or Future News Worldwide conference in Edinburgh or London.
- Dedicated to a career in journalism, in any form.
- Available to attend the online conference on either 14 (afternoon GMT) and 15 (morning GMT) July 2021.
- **NB:** Those who applied for the 2020 conference and met eligibility criteria should have received an email to their registered email address they used when applying last year.

Only one entry per person is allowed.

Entry to the Competition is free of charge, although participants are responsible for any costs incurred connecting to the internet.

The Competition is not open to British Council employees or contractors (including members of their immediate families) or anyone else professionally associated with the Competition. We reserve the right not to award the prize or to select an alternative winner if we are aware or have reasonable grounds to believe that the winner is not eligible.

### **3. Competition dates**

The opening date of the Competition is 4 May 2021 and the closing date is noon GMT on 8 June 2021. The British Council reserves the right to extend the closing date. Any entry received before the opening date or after the closing date will not be included in the Competition. The British Council accepts no responsibility whatsoever for any technical failure or malfunction or any other problem with any system, server, provider or otherwise that may result in any entry being lost, delayed or not properly registered.

Each winning participant will be notified by 6 July 2021. This notification will be made to the email address provided by the participant when registering for the Competition in accordance with Section 4 of these Competition Rules. In this notification, the British Council will inform each winning participant of how to claim their prize and of any additional information or steps required to enable the British Council to provide them with the prize. The British Council reserves the right to award the relevant prize to another Competition participant if the prize is not claimed within 2 weeks after such notification.

#### **4. How to enter**

The Competition will be promoted through the Future News Worldwide website [www.britishcouncil.org/future-news-worldwide](http://www.britishcouncil.org/future-news-worldwide).

To enter, participants must access the application link at <https://jobs.guidantglobal.com/british-council-future-news-worldwide> and then follow these steps:

- Complete the chatbot questions at the bottom of the page, answering contact and eligibility questions which include equality diversity and inclusion monitoring questions.
- Read and accept the Competition Rules by ticking the “I have read and understood the Competition Rules and agree to the Terms and Conditions” box.
- If the participant meets the eligibility criteria, they will be sent the link to complete the next stage of the application where they will answer two further questions (please see details below).
- Submit the application form.
- Upon selection, participants are to provide the requested Supporting Documents.

#### Application questions:

We recognise that quality journalism comes in many forms, and we encourage applicants to use multimedia in their responses to the questions below.

If applicants wish to give their answer as a written article we recommend working offline and pasting their answers into the online form.

If applicants wish to respond in multimedia format (such as a gallery of images, video or podcast) please upload the file to a hosting site (e.g Youtube, Vimeo, Soundcloud), set a password and paste both the link and password in the relevant space for the answer. Applicants may also provide a link to an online portfolio of work.

All answers will be judged equally regardless of format.

All answers must be in English.

Q1. Provide a personal statement telling us about your journalism experience and your motivation for applying to Future News Worldwide 2021.

You should refer to the following in your answer:

- The type of journalism you do, and why you are passionate about it.
- Any experience you have which was not done as part of a university course.
- Projects you are currently working on.
- What you think you need to do or learn to improve your journalism.

Limit: 300 words, or 2 minutes (video/audio).

Q2. Please provide a reportage on a subject of your choice about your home country or country of residence.

A reportage is a factual, journalistic article. It should be clear that the topic you are discussing is well-researched, based on verifiable facts, and understandable to the reader even if they have no background knowledge of the subject. It can reflect a point of view but should not be an opinion piece. You may use a reportage which has been published previously as long as it is all your own work (i.e. not a group project) and meets the competition terms and conditions.

The topic may be:

- Political
- Environmental
- Technological
- Social

Please specify in your response which of these topics you are addressing.

Limit: 500 words, or 3 minutes video/audio.

Participants are responsible for ensuring they complete the form fully and correctly. Once the form is submitted there is no possibility to amend the application.

Winners will be required to provide evidence of eligibility by submitting Supporting Documents (identity, age, student or graduate status and English language ability) and a reference letter.

## 5. Supporting Documents Guidance

Shortlisted participants will be asked for evidence of eligibility by submitting supporting documents (identity, age, student or graduate status and English language ability) and a reference letter to secure a place at FNW21. Please see the below guidance about the supporting documents.

Participants will have one week to provide the supporting documents to secure their place.

### **Age confirmation:**

A copy of your identification, e.g. passport, driving licence.

### **Student/graduate status:**

University enrolment form, showing that you are a current student, or a letter on headed paper stating the same

OR

If you are a graduate, a copy of your graduation certificate showing that you completed your course after 1 July 2019.

### **Reference letter:**

We will require a professional reference which attests to your skills and abilities as a journalist. This should be completed by someone who knows you and is familiar with your work. This could be:

- Your editor or line manager
- Teacher or lecturer
- Past employer

It should NOT be a friend or family member.

Where possible, references should be on company headed paper.

There is no limit to the length of the reference letter, but we recommend that one A4 page is typically sufficient.

References MUST be in English.

### **English language ability**

If you stated that you have an English language qualification e.g. IELTS, TOEFL, Cambridge you will have to provide a copy of your qualification certificate, showing your score and date of test.

OR

If you do not have a qualification certificate someone from the British Council will contact you to assess your English level.

## **6. Prizes**

The prize consists of a place at the Future News Worldwide 2021 digital conference, and inclusion in the Future News Worldwide alumni network.

This includes the following:

- Attendance at the online Future News Worldwide 2021 conference.
- Inclusion in the Future News Worldwide alumni network with over 400 members.

## **7. Selection of winning entries**

All entries will be judged by an independent adjudicator and then by a panel of judges appointed by the British Council, who will select winning participants based on the quality of responses to the Application questions within 30 days following the closing date referred to in Section 3 above.

All decisions of the panel will be final and binding.

No correspondence will be exchanged with the unsuccessful participants.

Prizes are personal to the winning participants and cannot be transferred to any third party. Prizes cannot be exchanged for money or any other goods or services.

The British Council accepts no responsibility for failure to notify winning participants or failure to deliver prizes where such failure results from the provision of inaccurate contact details by the

participants or from the acts or omissions of any third party (including, without limitation, any internet or postal service provider) and shall have no liability to any entrant if it is prevented from or delayed in delivering any aspect of the Competition or the prizes by acts, events, omissions or accidents beyond its reasonable control.

## **8. Equality, Diversity and Inclusion**

Our work is based on building meaningful, enduring and respectful relationships across different cultures. We cannot do this without a strong commitment to equality, diversity and inclusion and encourage applications from people of all backgrounds. For further detail on British Council's approach, policy and strategy to equality, diversity and inclusion click here:

<https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion>

We aim to create a safe environment in which no adult, consistent with human rights principles and irrespective of any aspect of their identity, including but not limited to age, disability status, economic background, ethnicity, gender, religion or belief, or sexual orientation, will experience harm or exploitation during the course of their contact with us. We will employ 'house rules' and we expect successful applicants to adhere to a code of conduct where all members and parties involved in the programme are treated respectfully. Concerns should be raised with the Programme Manager.

## **9. Personal data**

The British Council will collect and store the names and email addresses of all participants and the additional contact details of participants as anticipated by sections 4 and 6 above. The British Council will use this personal data for the following purposes:

- managing the relationship between the participants and the British Council;
- communicating with participants to answer their queries about the Competition;
- communicating with winning participants and arranging uptake of their prize;
- administering and delivering the Conference;
- coordinating the winning participants' attendance at the Conference (including, but not limited to, transport and travel, catering, accommodation);
- adding winning participants to the Future News Worldwide alumni network; and
- marketing and publicity in accordance with Section 8 below.

Where a participant has consented to the British Council doing so, the British Council may contact the participant using the personal data collected to provide information about the goods, services, courses or promotions that the British Council offers.

By participating in the Competition, participants consent to their personal data being processed by the British Council in accordance with, and for the purposes set out in, this Section 7.

Participants can exercise their rights to access their personal data held by the British Council and withdraw their consent to the processing of their personal data by sending an email, accompanied by a scanned photocopy of their valid passport to: [futurenewsworldwide@britishcouncil.org](mailto:futurenewsworldwide@britishcouncil.org)

It should be noted that the legal basis for processing personal data will be in accordance with UK Data Protection Act 2018 or any replacement UK legislation during the course of this competition.

## 10. Equality monitoring information

We will also ask you to submit equality and diversity information. This will include personal information about your age, ethnicity, gender and disability (if any) for the purposes of monitoring equality of opportunity. Submission of equality and diversity information is entirely voluntary. Equality and diversity information will be used for monitoring of equality of opportunity and the production of statistics which do not allow you to be identified, and which we will publish as research and in Future News Worldwide promotional materials. Equality and monitoring information will not be used for any other purpose and will not be used as part of the shortlisting and selection process.

## 11. Publicity and rights

The British Council intends to publish the names and photographs of the winning participants on the British Council's websites, social media pages, press releases and in other promotional and marketing material. In addition, the British Council may write and publish articles about the winning participants' enjoyment of their prize. By entering the Competition, each participant agrees to the use of their name and image and agrees to co-operate with any such publicity or marketing if they win a prize.

Participants will retain copyright in the entry material that they submit to the British Council. By entering the Competition each participant grants the British Council, free of charge, permission to use the entry material (including, without limitation, modifying and adapting it for operational and editorial reasons) in any media worldwide for purposes connected with the Competition. For participants who win a prize, the British Council has further permission to publish and exhibit their entry material (including, without limitation, modifying and adapting it for operational and editorial reasons) in print and in any media worldwide for any British Council purpose. Each participant confirms that the entry material is their original work, is not defamatory and does not infringe any English laws, that they have the right to give the British Council permission to use it for the purposes specified above, and that all necessary consents for the submission of the entry material have been obtained.

The British Council may also use entry materials as a basis for selection for other relevant competitions and opportunities.

All rights in the British Council's name and logo, websites, social media pages, press releases and other promotional and marketing material and all course and examination content and materials (together the "**Council's Materials**") shall vest in and remain with the British Council (or its licensors). By participating in the Competition, participants agree that they will not use, broadcast, publish, export, exploit, reproduce nor copy part or all of the Council's Materials.

## 12. Conference programme

The British Council will use its reasonable endeavours to follow the Conference programme as advertised. However, the British Council reserves the right to change the programme at short notice (including the guest speakers and the times of their presentations). In the unlikely event that the British Council needs to change the dates of the Conference, it will give the winning participants as much notice as possible. In the event that any such changes are made, the British Council will not be liable to refund any costs incurred by the winning participants.

The views expressed by external speakers are theirs alone, and do not necessarily represent the views of the British Council. The British Council does not extend or express any warranties or representations as to the quality and/or accuracy of the content of presentations given, or information supplied, by the external speakers.

The British Council will use its reasonable endeavours to ensure that the Conference proceeds as advertised, but it reserves the right to modify the event or cancel at any time. In the unlikely event that the Conference is cancelled by the British Council, the British Council accepts no responsibility for travel, additional accommodation outside of the Conference dates or other costs which may have been incurred by the winning participants.

### **13. Failure to attend**

In the event that a winning participant fails to attend the conference without giving due notice to the competition organisers they may be liable to repay any costs incurred by the British Council.

### **14. Photographs, filming and recordings**

The British Council may photograph and record the sessions and attendees (including the winning participants) during the Conference.

The British Council and any British Council Entity may use such photographs, videos, films or recordings for the purposes of producing Conference materials (including transcripts, reports or summaries) which may be published or distributed in hard or soft copy or online or marketing or for the purposes of advertising future conferences or events or publishing the work and activities of the British Council (whether by means of promotional and publicity materials or programmes, publications, websites, electronic publications, social media or other means) without any payment or compensation being offered and without any request being made to the featured parties and the winning participant hereby consents to any such media being used anywhere in the world by, or on behalf of, the British Council and any British Council Entity.

In this section,

“**British Council Entity**” means the subsidiary companies and other organisations Controlled by the British Council from time to time, and any organisation which Controls the British Council (the “**Controlling Entity**”) as well as any other organisations Controlled by the Controlling Entity from time to time; and

“**Control**” means the ability to direct the affairs of another party whether by virtue of the ownership of shares, contract or otherwise (and “**Controlled**” shall be construed accordingly).

## **15. Code of conduct**

Winning participants are expected to adhere to the Conference Code of Conduct. The British Council and its partners will enforce the code in the lead up to and throughout the online events.

A breach of the Code of Conduct will be considered a violation of the Competition Terms and Conditions. Participants breaking these rules may be sanctioned and their offer of a place at the Conference withdrawn.

## **16. Liability**

- (a) The British Council does not exclude or limit in any way its liability to the participant for any death or personal injury caused by the British Council's negligence, any fraudulent misrepresentation by the British Council, or any liability which cannot be excluded by law.
- (b) Subject to paragraph (a), no liability is accepted by the British Council for:
  - i. loss of or damage to property belonging to the participant or anyone travelling with the participant (for example, watches, jewellery, cameras or clothing); or
  - ii. losses or additional expenses incurred by the participant due to delays or changes in travel services, sickness, weather, strikes, riots, war, quarantine or any other cause beyond the British Council's reasonable control; or
  - iii. any special, indirect, consequential or pure economic loss, costs, damages, charges or expenses.

Subject to paragraphs (a) and (b), the British Council's total liability to the participant in contract, tort (including negligence or breach of statutory duty) misrepresentation, restitution or otherwise arising under or in connection with these Competition Rules, or the participant's participation in the Conference, shall be limited to £300 for that participant.

## **17. General**

The British Council may disqualify or refuse to accept the entry of any participant which does not meet the eligibility criteria in section 2 or does not otherwise comply with these Competition Rules.

These Competition Rules shall be governed by and interpreted in accordance with the laws of England and Wales and the courts of England and Wales shall have exclusive jurisdiction over any disputes or claims (including, without limitation, non-contractual disputes or claims) arising out of or in connection with the Competition.

## **18. Acceptance of Competition Rules**

By participating in this Competition, participants are deemed to have accept these Competition Rules.