

Terms and Conditions and Competition Rules

1. The Competition

This is a journalism competition operated by the British Council to select delegates for the Future News Worldwide 2022 online conference, taking place for 3 hours daily on 12, 13, and 14 July 2022 (the “Conference”).

2. Territory and eligibility

The Competition is open to individuals of any nationality who meet all the criteria below:

- Aged 18-25 on 1 July 2022.
- A registered undergraduate or postgraduate student (of any subject), enrolled at a university or higher education institution OR a recent graduate who completed their course after 1 July 2021.
- A native speaker of English OR able to speak English at IELTS level 6.5 or equivalent.
- No previous participation in a Future NEWS or Future News Worldwide event
- Dedicated to a career in journalism in any form.
- Available to attend all three days of the online conference 12, 13, and 14 July 2022 (3 hours per day).

Only one entry per person is allowed.

Entry to the Competition is free of charge, although participants are responsible for any costs incurred connecting to the internet or otherwise in connection with entering the competition.

The Competition is not open to British Council employees or contractors or members of their immediate families, or anyone else professionally associated with the Competition. We reserve the right not to award the prize or to select an alternative winner if we are aware or have reasonable grounds to believe that the winner is not eligible.

3. Accessibility

Future News Worldwide is an online event. Delegates must access the event using a laptop or desktop (mobile or tablet is not supported) and will require internet access for the duration of the event.

Participants are responsible for any costs incurred connecting to the internet and for complying with any terms and conditions of access to or use of the competition website(s).

4. Competition dates

The opening date of the Competition is 16 May and the closing date is 23:59 GMT on 12 June 2022. The British Council reserves the right to extend the closing date. If the closing date were to be extended, this would be communicated through social media. Any entry received before the opening date or after the closing date will not be included in the Competition. The British Council accepts no responsibility whatsoever for any technical failure or malfunction or any other problem with any system, server, provider or otherwise that may result in any entry being lost, delayed, corrupted or not properly registered.

Each winning participant will be notified by 13 July 2022. This notification will be made to the email address provided by the participant when registering for the Competition in accordance with Section 4 of these Competition Rules. In this notification, the British Council will inform each winning participant of how to claim their prize and of any additional information or steps required to enable the British Council to provide them with the prize. The British Council reserves the right to award the relevant prize to another Competition participant [or not to award the prize] if the prize is not claimed within 2 weeks after sending such notification.

5. How to enter

The Competition will be promoted through the Future News Worldwide website www.britishcouncil.org/future-news-worldwide.

To enter participants must access the application link at www.britishcouncil.org/future-news-worldwide/apply and then follow these steps:

- Accept these Competition Rules by ticking the “I have read and understood the Competition Rules and agree to the Terms and Conditions” box
- Answer the contact and eligibility questions
- Answer the Application Questions
- Submit the application form

Participants are responsible for ensuring they complete the form fully and correctly. Once submitted, entries can be edited until the competition closing date.

Winners will be required to provide evidence of eligibility (identity, age, and student or graduate status).

6. Supporting documents

If the applicant is shortlisted for a place at the online conference, we will ask for evidence of eligibility by submitting Supporting Documents (identity, age, and student or graduate status) and a reference letter. Please see the below guidance on the Supporting Documents. The applicant will have one week to provide the supporting documents to secure your place.

- Age confirmation: A copy of the applicant’s identification, e.g. passport, driving licence
- Student/graduate status: Student ID card OR University enrolment form, showing that applicant is a current student, OR a letter on the institution’s headed paper stating the same

OR if the applicant is a graduate, a copy of the graduation certificate showing that they completed a course after 1 July 2021.

- Reference letter: We will require a professional reference which attests to the applicant's skills and abilities as a journalist. This should be completed by someone who knows the applicant and is familiar with the applicant's work. This could be: an editor or line manager; teacher or lecturer; past employer. It should NOT be a friend or family member. Where possible, references should be on company headed paper. There is no limit to the length of the reference letter, but we recommend that one A4 page is typically sufficient. References MUST be in English.

7. English language ability

To fully participate in the event delegates must be native speakers of English or speak the language at IELTS 6.5 or above. A formal qualification is not required; language proficiency will be assessed based on your answer to the Application Questions.

For more information on IELTS levels see <https://takeielts.britishcouncil.org/teach-ielts/test-information/ielts-scores-explained>.

8. Prizes

The prize consists of a place at the Future News Worldwide 2022 digital conference, and inclusion in the Future News Worldwide alumni network.

This includes the following:

- Attendance at the online Future News Worldwide 2022 conference.
- Inclusion in the Future News Worldwide alumni network with over 400 members.

Winning participants must attend all days of the Conference and partake in all programmed activities unless by prior agreement with the British Council. Failure to comply with these terms will result in removal from the FNW alumni network and exclusion from future FNW events.

9. Selection of winning entries

The entries will be judged by an independent adjudicator and then by a panel of judges appointed by the British Council, who will select winning participants within 30 days of the closing date, based on the quality of responses to the Application Questions. Note that the answers must be the applicant's own individual original work.

All decisions of the panel will be final and binding.

No correspondence will be entered into with the unsuccessful participants.

Prizes are personal to the winning participants and cannot be transferred to any third party. Prizes cannot be exchanged for money or any other goods or services.

The British Council accepts no responsibility for failure to notify winning participants or failure to deliver prizes where such failure results from the provision of inaccurate contact details by the participants or from the acts or omissions of any third party (including, without limitation, any internet or postal service provider) or for any other reason whatsoever.

10. Equality, diversity and inclusion

Our work is based on building meaningful, enduring and respectful relationships across different cultures. We cannot do this without a strong commitment to equality, diversity and inclusion and encourage applications from people of all backgrounds. For further detail on British Council's approach, policy and strategy to equality, diversity and inclusion visit:

<https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion>

We aim to create a safe environment in which no adult, consistent with human rights principles and irrespective of any aspect of their identity, including but not limited to age, disability status, economic background, ethnicity, gender, religion or belief, or sexual orientation, will experience harm or exploitation during the course of their contact with us. We will employ 'house rules' and we expect successful applicants to adhere to a code of conduct where all members and parties involved in the programme are treated respectfully. Failure to comply with these terms will result in removal from the conference, the FNW alumni network and exclusion from future FNW events. Concerns should be raised with the Programme Manager.

11. Personal data

The British Council complies with UK Data Protection law and laws in other countries that promote Data Protection best practice.

Entrance to the competition is through the British Council Eventsforce platform. The British Council will use the information that you provide, including; name, age, the country in which you live in and whether you are proficient in English to assess your application, and to deliver the Future News Worldwide 2022 conference and alumni programme.

The answers will then be used to benefit programme design, and in the production of statistics, which we will publish as research, data reports and in Future News Worldwide promotional materials, as well as for the British Council's monitoring and evaluation of the programme.

The legal basis upon which we will process your personal information for this purpose is that the processing is necessary to enter into and perform a contract (your agreement with the Programme Terms and Conditions).

We may pass winners' information on to the relevant British Council country teams, programme partners and suppliers in connection with delivering this event and programme.

We will contact you by email or phone about the conference and to request your Supporting Documents or answer any other questions relevant to the event.

We will also ask you to submit equality and diversity information. This will include personal information about your age, ethnicity, gender and disability (if any) for the purposes of monitoring equality of opportunity. Submission of equality and diversity information is entirely voluntary. Equality and diversity information will be used for monitoring of equality of opportunity and the production of statistics which do not allow you to be identified, and which we will publish as research and in Future Leaders Connect promotional materials. Equality and monitoring information will not be used for any other purpose and will not be used as part of the shortlisting and selection process.

Sharing data

As part of the Future News Worldwide 2022 programme, the British Council intends to publish the names and photographs of the winning participants on the British Council's websites, social media, press releases and in other promotional and marketing material. More detailed information may also be made available on a protected alumni site. The information on this website will be password protected, and only available to other Future News Worldwide alumni and partners.

If necessary, your information including contact details will be shared with the relevant British Council country teams for future engagement. In the event that this is necessary, all relevant legislative requirements around international transfers will be adhered to, as well as any national privacy legislation. This means that if your application is successful your information will be made available worldwide, including in countries which do not have equivalent data protection laws.

We will keep your data for 5 years, and then it will be deleted (excepting statistics which do not allow you to be identified). If you have consented to join our mailing list, or if you are a member of our alumni group (after taking part in the Future News Worldwide programme) we will retain the personal information until you no longer wish to subscribe to our communications or be a British Council Alumnus. To do this please contact the Future News Worldwide team at: FutureNewsWorldwide@britishcouncil.org.

You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information about your rights, please refer to the privacy section of our website: www.britishcouncil.org/privacy.

12. Publicity and rights

The British Council intends to publish the names and photographs of the winning participants on the British Council's websites, Facebook pages, Twitter pages, press releases and in other promotional and marketing material. In addition, the British Council may write and publish articles about the winning participants' enjoyment of their prize. By entering the Competition, each participant agrees to the use of their name and image and agrees to co-operate with any such publicity or marketing if they win a prize.

Participants will retain copyright in the entry material that they submit to the British Council. By entering the Competition each participant grants the British Council, free of charge, permission to use the entry material (including, without limitation, modifying and adapting it for operational and editorial reasons) in any media worldwide for purposes connected with the Competition. Participants who win

a prize grant the British Council further permission to publish and exhibit their entry material (including, without limitation, modifying and adapting it for operational and editorial reasons) in print and any media worldwide for any British Council purpose. Each participant confirms that the entry material is their original work, is not defamatory and does not infringe any English or other laws, that they have the right to give the British Council permission to use it for the purposes specified above, and that all necessary consents for the submission of the entry material have been obtained.

The British Council may also use entry materials as a basis for selection for other relevant competitions and opportunities.

All rights in the British Council's name and logo, websites, Facebook pages, Twitter pages, press releases and other promotional and marketing material and all course and examination content and materials (together the "**Council's Materials**") shall vest in and remain with the British Council (or its licensors). By participating in the Competition, participants agree that they will not use, broadcast, publish, export, exploit, reproduce nor copy part or all of the Council's Materials.

13. Conference programme

The British Council will use its reasonable endeavours to follow the Conference programme as advertised. However, the British Council reserves the right to change the programme at short notice (including the guest speakers and the times of their presentations). In the unlikely event that the British Council needs to change the dates of the Conference, it will give the winning participants as much notice as possible.

The views expressed by external speakers are theirs alone, and do not necessarily represent the views of the British Council. The British Council does not extend or express any warranties or representations as to the quality and/or accuracy of the content of presentations given, or information supplied, by the external speakers.

The British Council will use its reasonable endeavours to ensure that the Conference proceeds as advertised, but it reserves the right to modify the event or cancel at any time. In the unlikely event that the Conference is cancelled by the British Council, the British Council accepts no responsibility for any costs which may have been incurred by the winning participants or any other liability in respect of any modification or cancellation.

14. Photographs, filming and recordings

The British Council may photograph, video, film or record proceedings and attendees (including the winning participants) during the Conference.

The British Council and any British Council Entity may use such photographs, videos, films or recordings for the purposes of producing Conference materials (including transcripts, reports or summaries) which may be published or distributed in hard or soft copy or online or marketing or for the purposes of advertising future conferences or events or publishing the work and activities of the British Council (whether by means of promotional and publicity materials or programmes, publications, websites, electronic publications, social media or other means) without any payment or compensation being made or offered and without any request being made to the featured parties and

the winning participant hereby consents to any such media being used anywhere in the world by, or on behalf of, the British Council and any British Council Entity.

In this section,

“**British Council Entity**” means the subsidiary companies and other organisations Controlled by the British Council from time to time, and any organisation which Controls the British Council (the “**Controlling Entity**”) as well as any other organisations Controlled by the Controlling Entity from time to time; and

“**Control**” means the ability to direct the affairs of another party whether by virtue of the ownership of shares, contract or otherwise (and “**Controlled**” shall be construed accordingly).

15. Code of conduct

Winning participants are expected to adhere to the Conference Code of Conduct. The British Council and its partners will enforce the code in the lead up to and throughout the online event, and as well as any future FNW activities.

A breach of the Code of Conduct will be considered a violation of the Competition Terms and Conditions. Participants breaking these rules may be sanctioned and their offer of a place at or participation in the Conference withdrawn or terminated.

16. Liability

For the purposes of this competition, and for any future activity undertaken as an alumnus/a of the FNW programme:

- (a) The British Council does not exclude or limit in any way its liability to the participant for any death or personal injury caused by the British Council’s negligence, any fraudulent misrepresentation by the British Council, or any liability which cannot be excluded by law.
- (b) Subject to paragraph (a), no liability is accepted by the British Council for:
 - i. loss of or damage to property belonging to the participant or anyone travelling with the participant (for example, watches, jewellery, cameras or clothing); or
 - ii. losses or additional expenses incurred by the participant due to delays or changes in travel services, sickness, weather, strikes, riots, war, quarantine or any other cause beyond the British Council’s reasonable control; or
 - iii. any special, indirect, consequential or pure economic loss, costs, damages, charges or expenses.

Subject to paragraphs (a) and (b), the British Council’s total liability to the participant in contract, tort (including negligence or breach of statutory duty) misrepresentation, restitution or otherwise arising under or in connection with these Competition Rules, or the participant’s participation in the Conference, shall be limited to £300 for that participant.

17. General

The British Council may disqualify or refuse to accept the entry of any participant which does not meet the eligibility criteria in section 2 or does not otherwise comply with these Competition Rules.

These Competition Rules shall be governed by and interpreted in accordance with the laws of England and Wales and the courts of England and Wales shall have exclusive jurisdiction over any disputes or claims (including, without limitation, non-contractual disputes or claims) arising out of or in connection with the Competition.

18. Acceptance of Competition Rules

By participating in this Competition, participants are deemed to have accept these Competition Rules.