

Organisation name	Emerald Cultural Institute
Inspection date	26 July 2023
Current accreditation status	Accredited
Reason for spot check	Routine: newly accredited institution

**Recommendation**

We recommend continued accreditation. The next inspection falls due in 2024; there are no grounds for bringing this forward.

**Changes to the summary statement**

No changes need to be made to the summary statement, apart from adding the date of this inspection.

**New summary statement**

The British Council inspected and accredited Emerald Cultural Institute in July 2019 and July 2023. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see [www.britishcouncil.org/education/accreditation](http://www.britishcouncil.org/education/accreditation) for details).

This private language school offers vacation courses for under 18s.

Strengths were noted in the areas of student administration, premises and facilities and leisure opportunities.

The inspection report stated that the organisation met the standards of the Scheme.

**Updated summary inspection findings**

None.

**Organisation profile**

Inspection history	Dates/details
First inspection	2019
Last full inspection	2019
Subsequent spot check(s) (if applicable)	N/a
Subsequent supplementary check(s) (if applicable)	N/a
Subsequent interim visit(s) (if applicable)	N/a
Other related non-accredited activities (in brief) at this centre	N/a
Other related accredited schools/centres/affiliates	St George's School, Cobham Hall School
Other related non-accredited schools/centres/affiliates	N/a

<b>Student and staff profile</b>	At inspection	In peak week: July
Total ELT/ESOL student numbers (FT + PT)	37	135
Minimum age (including closed group or vacation)	13	13
Typical age range	14–16	14–16
Typical length of stay	2 weeks	2 weeks
Predominant nationalities	Turkish, Italian, Spanish	Italian, Spanish, Uruguayan
Total number of teachers on eligible ELT courses	3	9
Total number of managers including academic	4	4
Total number of administrative/ancillary staff	5	7

Premises profile	
Address of main site	Rose Bruford College, Burnt Oak Lane, Sidcup DA15 9DF
Additional sites in use	Cobham Hall School, Cobham, Kent DA12 3BL St George's School, Wells Lane, Ascot, Berkshire SL5 7DZ
Additional sites not in use	N/a
Sites inspected	Rose Bruford

## Introduction

### Background

This was a routine spot check to follow up on the new accreditation of Emerald Cultural Institute (ECI) in 2019. The spot check was due in 2020, but was delayed until 2023 due to the impact of the global pandemic.

### Preparation

The spot check was carried out by one inspector, who had not been involved in the previous inspection in 2019. The inspector contacted the centre to check if there were any dates which would not be suitable and when key staff would be present. The Accreditation Unit sent the inspector relevant documents. The inspector looked at the ECI website.

### Programme and persons present

The inspector arrived at 10.30 and left at 14.45. He had meetings with the centre director, welfare leaders, teachers, two group leaders, director of studies, activity manager and a group of students. The centre manager conducted a full tour of the premises. Upon arrival, the inspector requested a range of documents, all of which were provided.

## Findings

Findings are reported in the Action taken on points to be addressed.

## Action taken on points to be addressed

### Management

M3 Two centres lost key management staff either before or soon after the start of the courses resulting in an extremely heavy workload for the director and other managers.

**Addressed. Managers reported that workloads were manageable and that appropriate cover arrangements were in place.**

M9 Staff taking on dual roles or additional responsibilities have not had their job descriptions updated.

**Addressed. Job descriptions have been updated to accurately reflect roles and additional responsibilities.**

### Teaching and learning

T11 The less experienced teachers reported that they would benefit from a more detailed scheme of work to support their planning.

**Addressed. Appropriate syllabus documents are made available to teachers to support their planning.**

T13 Students are not provided with written course outlines.

**Not yet addressed. There was no evidence of students being provided with written course outlines.**

T15 The course has no in-built guidance for teachers to help students build independent learning skills and strategies.

**Partially addressed. While teachers are encouraged to review can-do statements at the end of the week, there is insufficient guidance for them to help students develop independent skills and strategies.**

T18 There are no methods of measuring progress beyond the initial assessment at the start of the course.

**Addressed. Weekly reviews of can-do statements at the end of the week support students and teachers to assess progress and development.**

## Conclusions

The school has taken steps to meet most of the points to be addressed from the last inspection, and has made good progress in doing so. Two points assessed during the spot check inspection have not yet been fully addressed.