In order to access the online application, one of the two Principal Applicants should complete this online form from 3 September 2018 to be provided with a unique login and password:

https://www.surveymonkey.co.uk/r/BGLBXMF

1. INTRODUCTION

“More than one-third of youth in the emerging and developing world live in extreme or moderate poverty despite having a job, underscoring the high incidence of poor-quality jobs among young employed people … Unless immediate and vigorous action is taken, the global community confronts the grim legacy of a lost generation.”


“It is hardly surprising that rising inequalities have translated into growing political disaffection, anti-market sentiment and disenchantment with globalisation … If we want to save openness and interconnectedness of people and places, we need to re-write the rules of the economic system to make them work for everyone. We also need to bring back fairness.”


Thank you for your interest in the British Council’s Developing Inclusive and Creative Economies (DICE) Collaboration Grants.

Launched in March 2018, DICE addresses two critical, interlinked and complex issues:

- rising unemployment, underemployment and poor-quality employment prospects for young people in emerging economies;

- the lack of inclusive economic development in emerging economies which can translate into instability, political disaffection and reduced economic growth.

DICE responds to the need for immediate action to tackle poverty and inequality globally as invoked in The International Development Act (2002), The International Development Act (Gender Equality) (2014), The Paris Declaration on Aid Effectiveness, The Busan Declaration, The UK Aid Strategy, and the World Economic Forum Inclusive Growth and Development Report (2017). In addition, DICE aims to support progress on four of the UN’s 17 Sustainable Development Goals: SDG1 (No Poverty), SDG5 (Gender and Inclusion), SDG 8 (Youth Employment), and SDG 10 (Reduced Inequalities).

DICE will contribute to progress on these issues by stimulating and strengthening the social and creative enterprise ecosystem in five emerging economies – Brazil, Egypt, Indonesia, Pakistan and South Africa – in partnership with the UK.
Working purposefully and collaboratively across silos, systems, sectors and borders, DICE is delivering global and in-country initiatives at three levels of the economy – systemic, institutional and individual – in order specifically to empower women and girls, foster youth employment and support disabled people and other marginalised groups.

At the **systemic level** we are holding policy dialogues, undertaking research and building networks to foster a more supportive and equitable environment in which social and creative enterprises can thrive. Current research includes a multi-national study surveying the nascent, emerging and established social and creative enterprise ecosystem in each of the DICE countries. We are also conducting research on the potential of social and creative enterprises to achieve inclusive growth; innovative solutions to the pressing issues that cities face; and the future economies of work.

At the **institutional level** we are strengthening intermediary organisations that support social and creative enterprises through brokered funding and collaborative projects. This includes the DICE Fund, of which the Collaboration Grant is a part.

- An intermediary can be defined as an organisation whose main role is to support the development of other organisations. Generally, and for the purposes of DICE, this can include non-governmental organisations that provide specialist training and shared services for social and creative enterprises, hubs (physical and virtual spaces), investment brokers, accelerators, incubators, networks, platforms between social/creative enterprises and corporations, and universities - all of which directly serve or support a multiple number of creative and social enterprises.

At the **individual level** we are offering business development and leadership training support to **individual creative and social enterprises**. In addition, we are offering training and mentoring to **existing young creative and social entrepreneurs (18-30-year olds)** to improve their knowledge and skills while also helping them to build networks and access support to innovate and/or grow their businesses.
2. The DICE FUND

The £2 million DICE Fund provides grants to intermediary organisations which support the development of creative and social enterprises. Through the funded intermediaries, the Fund focuses on supporting enterprises to:

- empower women and girls;
- foster youth employment; and
- promote the inclusion and economic empowerment of disabled people and other marginalised groups.

The grants will be jointly awarded to a partnership of two organisations – one from a DICE country (Brazil, Egypt, Indonesia, Pakistan and South Africa) in collaboration with a compatible UK organisation. The grants will be awarded to develop the partnership and deliver interventions to strengthen creative and social enterprises in each country. In doing so, the DICE Fund will help to expand and strengthen international networks and opportunities for organisations in the DICE countries’ social and creative economies.

The DICE Fund comprises two grant schemes:

- A Scoping and Business Development Grant of up to £5,000 to broker connections, catalyse partnerships and develop project proposals. Grants have been awarded to UK social and creative intermediaries and enterprises for autumn 2018. This grant is now closed.

- A Collaboration Grant of between £20,000 – 85,000 jointly awarded to two organisations – one in Brazil, Egypt, Indonesia, Pakistan and South Africa and one UK organisation. Collaboration Grants between the UK and more than one DICE country will also be awarded.

The focus of these interventions, delivered by the partner organisations, will be on strengthening enterprises that empower women and girls, foster youth employment and empower disabled people and other marginalised groups.
3. **COLLABORATION GRANTS**

**Purpose**

The Collaboration Grants are designed to provide intermediary organisations the opportunity to:

- design and deliver a 12-15 month ambitious, creative programme that develops and strengthens social and creative enterprises in at least one of the five DICE economies (Brazil, Egypt, Indonesia, Pakistan or South Africa);

- directly address at least one of the three identified DICE priorities:
  - gender inequality and/or
  - rising youth unemployment, underemployment and poor-quality employment prospects for young people and/or
  - marginalized and disabled peoples' exclusion in the labour market and the lack of accessible and affordable products and services/ or barriers to marginalized people's inclusion;

- integrate, or further embed, creative processes, initiatives or products into their existing approach in order to more effectively address the DICE priorities;

- integrate, or further embed, approaches from social mission driven enterprise into their existing strategy and business model;

- collaborate with international partners, who may offer new perspectives, markets, networks and services;

- diversify, scale and/or strengthen their organisations' existing work by strengthening partnerships within the ecosystem in their own country as well as internationally;

- reflect on the project’s successes and challenges in dialogue with other grant recipients and organisations in the global DICE network and share learning with the wider ecosystem.

**Outcomes and Impact**

The expectation is that at the end of the Collaboration Grant project, intermediaries will increase the number of creative and social enterprises they are serving in Brazil, Egypt, Indonesia, Pakistan and/or South Africa.
We also expect there to be positive business and financial gains for both intermediaries and the creative and social enterprises that they serve. There will also be direct benefit for women and girls, young people, disabled people and other marginalised groups in each community/country served by creative and social enterprises. For example, this could include:

- Increased number of women working in leadership positions at creative and social enterprises
- Increased number of marginalised individuals working in leadership positions at creative and social enterprises
- Increased diversity in partner enterprises' target markets
- Enhanced skills and capacity in inclusive business governance and practice
- New actions, new tools and processes; and new interventions that address barriers to women/girls/youth and disabled people’s inclusion (in workforce or in market, products or services)
- New business opportunities created (e.g. supply chains, new markets, new products and services)
- Improved quality of service provision/products
- Increased number of new customers/participants/beneficiaries reached
- New employment opportunities for customers/participants
- Increased turnover of social and creative enterprises supported
4. **ELIGIBILITY**

Proposals must fulfil the following criteria to qualify for Collaboration Grants:

- Each proposal must have one Principal Applicant from the UK and one Principal Applicant from *at least* one of the following DICE countries: Brazil, Egypt, Indonesia, Pakistan and South Africa.

- Projects must take place between the UK and at least one DICE country, with impact designed to primarily take place in the DICE country. The majority of the project’s development and delivery should take place in the DICE country.

- Both (or all) of the Principal Applicants must have the capacity to administer the grant.

- *At least one* of the Principal Applicants should be an *intermediary* [see page 3 definition].

- The second Principal Applicant can be an intermediary, or an individual enterprise, consultancy or training organisation.

- Applicants must directly serve or support the development and strengthening of a multiple number of creative and social enterprises.

- Applicants must be able to demonstrate how they address, or how they plan to address the priorities of the DICE programme in one or more areas (namely, women and girls’ empowerment, meaningful youth employment; or/ and disabled peoples’ inclusion)

- Applicants should also explain how they intend to bring about a lasting positive result in the social and creative enterprise ecosystem in the DICE country.

- Applicants are responsible for ensuring they have entry rights into either DICE Country or the UK. The British Council does not accept any responsibility for dealing with any visa requirements, except in the case of, where the British Council team will support in issuing invitation letters for the visa.

- Principal Applicants can have a partnership already established, but it is not a prerequisite for the grant.
The following stipulations apply:

- UK organisations with affiliates in DICE countries cannot apply for a partnership with their affiliate. However, the affiliate can apply to DICE in partnership with another partner organisation and this will still be eligible as a UK-DICE Country Partnership.

- Grants are not awarded for individual development (e.g. training or mentorships) or art projects (including, but not limited to, artist residences, and exhibitions). They can be for the design of cascade training, mentoring and incubation support.

We expect that Principal Applicants will be starting from one of two positions:

NEW DEVELOPMENT
The intermediaries in Brazil, Egypt, Indonesia, Pakistan and South Africa do not yet have established partnerships with UK organisations. The Collaboration Grant will provide selected applicants with the opportunity to develop and deliver a new project.

For those interested organisations that do not yet have networks or contacts in the UK or DICE countries, please see Section 8 for channels through which to foster new connections.

ESTABLISHED DEVELOPMENT
The social/creative enterprises or intermediaries in Brazil, Egypt, Indonesia, Pakistan and South Africa have an established or emerging partnership with a UK organisation, possibly identified through the Scoping and Business Development Grant (a separate strand of the DICE Fund).

Partnerships with the following characteristics will be prioritised in the decision-process:

- those with a demonstrated track record and commitment to working at the intersection of creative and social enterprise to achieve positive change

- those that are led by, work with or serve women, youth, disabled people and other identified marginalised groups

Proposals from organisations that do not have a track record in working at the intersection of social and creative enterprise but are looking to move into this area will be considered. The applicants could be seeking to expand their remits in any number of ways, including, for example:

- social enterprise intermediaries aiming to explore how to integrate creative processes at the core of their business or that of its beneficiaries (on the basis of emerging evidence suggesting that creativity and the creative process is integral to the approaches taken by many social entrepreneurs to identify solutions)
● creative enterprise intermediaries aiming to develop and deliver programmes that have a clear social benefit (e.g. emerging evidence suggests an important role for creative entrepreneurship in unlocking the hidden wealth of social innovation and talent that exists within communities in many parts of the world)

● intermediaries that aim to recruit women, young people, disabled people and other identified marginalised groups into senior positions or are founded and led by women, disabled people or other identified marginalised groups

● intermediaries that aim to diversify their target markets or products and services to serve women, disabled people, and underemployed youth and other identified marginalised groups

● the existing charitable arms of for-profit organisations that can articulate their social mission clearly and that deliver quantifiable social impact.

5. **FUNDING**

Collaboration Grants will range from £20,000 – 85,000 for an intervention lasting 12-15 months, to be shared by Principal Applicants according to the budget proposed in the application. (*The grant does not need to be split equally between Principal Applicants*). The grant can be used to support project development and delivery, and travel to your partner’s country.

Projects should be co-developed and co-delivered over a 12-15-month period and be completed no later than March 2020.
Funding can be used to cover:

- Programme activities
- Staff costs
- Travel costs to UK for DICE country partner (see guidelines below)
- Travel costs to DICE country from UK (see guidelines below)
- In-country travel costs when attending meetings
- Accommodation costs (see guidelines below)
- Subsistence
- Costs for reasonable adjustments, including communications, accessible transport, accommodation, personal assistant support and other access requirements agreed with the DICE programme manager
- Applicants should allocate sufficient translation costs for all proposed trips and meetings. Translators will be recommended by local country teams, but costs should be included as part of Collaboration Grant proposed budgets.

- For those with access needs that make travelling more expensive and challenging, we will consider additional financial support. Please provide an indicative budget for access/adjustment costs that you expect you would incur, including, for example:
  - Transport (for participants to attend sessions in country as well as for international travel)
  - Accommodation
  - Subsistence
  - Personal assistance fees and transport, accommodation, subsistence and visas
  - Accessible communications – e.g. sign language, print materials, communication devices
  - Accessible venue hire
  - Access audits
  - Safeguarding training

These costs will be covered by a separate fund.

In addition:

- Time should be allocated to complete an interim and final project and financial report, as indicated in the timeline below.

- Both Principal Applicant organisations will be expected to devote three days (i.e. six total) to participate in our learning/evaluation process as part of the action learning / Monitoring & Evaluation (M&E) for DICE. Please resource this accordingly in your proposal.
● One person from each Principal Applicant organisation will be asked to attend a two-day DICE Learning & Participation Event in London, UK in May 2019. Travel costs to the UK (for the DICE Country Principal Applicant) and within the UK (for the UK Principal Applicant) should be delineated in the proposal for this objective. Accommodation and subsistence will be provided by the British Council separate to this grant. We would encourage Principal Applicants to achieve value for money by organising any UK visits at the same time as the DICE Event.

● As a general guide, we anticipate that staff costs should be no more than 30 per cent of the total project budget.

● Applicants are encouraged to contribute a portion of staff time as an in-kind contribution

● Applicants are encouraged to leverage funds from other sources.

● Applicants should provide evidence of how they plan to use the Collaboration Grant to support their mission and longer-term goals within the communities they serve

● Two grant contracts will be awarded, and administered by the in-country teams (except in the case of Brazil; see below). Applicants operating in the DICE country will receive a grant from their local British Council office and applicants operating in the UK will receive a grant from the UK British Council. The majority of activity should still take place in the DICE country.

● For Brazil/UK partners, contracts for both Principal Applicants will be with the British Council Brazil. Country taxes will apply.

● In Brazil, priority will be given to interventions delivered in the cities of Belo Horizonte, Recife, Rio de Janeiro, Santos, and São Paulo, but applicants can be based anywhere in the country. There are no priority regions in any of the other overseas DICE countries, but it should be noted that no funding will be awarded for interventions in the Kingdom of Lesotho.

TRANSPORTATION

As part of our commitment to protect the environment, we encourage you to explore all options available for travel to cities and countries that are accessible by means other than flying. Successful applicants will book all travel and accommodation directly.
The lowest cost flight option should be costed, considering the following:

- safety is our primary consideration, so always seek advice from the Foreign and Commonwealth Office’s Foreign travel advice website before you travel;
- membership of an airline frequent flyer scheme should not be a determining factor when booking flights;
- flight time includes stopovers if you are not flying directly;
- economy flights should be booked for those journeys that are less than eight hours; Premium Economy flights can be booked for flights of more than eight hours;
- exceptions to economy flights will be considered for disabled travellers who require specific adjustments.

**ACCOMMODATION POLICY**

For bookings outside the UK, once the Collaboration Grant is accepted, the local country offices can provide guidance on the best options for hotels as and when trips are being arranged. In order to calculate travel costs as part of the proposed budget, please research average rates in your preferred country. For accommodation in the UK (for Principal Applicants traveling here) please assume up to £150 for accommodation within London, and up to £100 outside of London. Accommodation will be arranged and paid for by successful applicants as part of the Collaboration Grant.

**VISITS TO AND EVENTS IN VULNERABLE AREAS**

The British Council does not organise events in areas at risk from intense outbursts of violence. If the successful applicants intend to organise events, the British Council strongly advises doing so in areas where there is a lower likelihood of violence.

Successful applicants are not advised to visit communities with a dangerous level of potential or actual violence, and all meetings should take place away from dangerous areas. If successful applicants do not adhere to this advice, the British Council will have no duty of care.

British Council staff members have the right to decline a visit to areas where one’s own safety or that of colleagues or visitors may be at risk.

**BRAZIL: ADDITIONAL TRAVEL INFORMATION**

Please review British Council guidance and instructions on travel within Rio de Janeiro following the recent increase in violence in the city and federal intervention. It is likely to see a greater number of operations by the military and by militarised police over the next few months.
Use of Galeão airport

As a default position, you are advised to schedule your flights in and out of Santos Dumont (SDU). At times it is only possible to use Galeão (GIG) to certain destinations. Day time arrivals and registered taxi companies are strongly recommended.

PAKISTAN: ADDITIONAL TRAVEL INFORMATION

To ensure safety throughout their stay, Principal Applicants from the UK are required to stay in pre-arranged security-cleared hotels and use the British Council’s own car hire services. One staff member from the Pakistan country team will also be accompanying participants on in-country travel.

Successful applicants for Pakistan will be required to pay for their accommodation, although accommodation will be booked by the British Council team. Please include accommodation costs within your application and indicate how many trips and days you propose working in-country.

Pakistan in-country travel will be arranged by the British Council, but costs should be delineated in your proposal. (Section 7)

SUBSISTENCE

Reasonable subsistence rates will be accepted.
## 6. TIMELINE

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Online application portal opens</td>
<td>Monday, 3 September 2018</td>
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<tr>
<td>Webinars with countries</td>
<td>Please see below</td>
</tr>
<tr>
<td>Clarification Questions and Answers (See below)</td>
<td>Questions to be submitted by 17 September 2018. Answers to be posted online by 1 October 2018.</td>
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| Drop-in virtual clinics (See below)                                     | Friday, 12 October, 10.45-11.45 BST  
Friday, 19 October, 15.00 – 16.00 BST  
Friday, 26 October, 10.45-11.45 BST  
Friday, 2 November, 15.00 – 16.00 GMT  
Friday, 9 November, 10.45-11.45 GMT |
| Application deadline for projects in Brazil and Pakistan in partnership with UK | Sunday, 11 November 2018                                             |
| Application deadline for projects in Egypt and Indonesia in partnership with UK | Sunday, 18 November 2018                                             |
| Application deadline for South Africa / UK partnerships                 | Sunday, 25 November 2018                                             |
| Decisions announced / Interviews for shortlisted applicants            | Thursday, 15 November – Friday, 7 December 2018                     |
| Results from interviews announced                                       | By Friday, 14 December 2018                                          |
| Contracts awarded                                                       | By Friday, 21 December 2018                                          |
| Collaboration Grant – Project Delivery                                  | January 2019 – March 2020                                            |
| DICE Learning & Collaboration Summit, UK                                | May 2019                                                            |
| Interim Progress Report due from successful partnerships               | October 2019                                                        |
| Final Progress Report due from successful partnerships                  | March 2020                                                          |
7. **CLARIFICATION QUESTIONS**

Please send clarification questions by Monday, 17 September 2018 to DICETeam@britishcouncil.org. Questions and answers will be collated and posted on the DICE website by 1 October 2018.

From 12 October, there will be five Friday ‘drop-in’ virtual clinics for any further clarification questions. Times are detailed below.

Please note that the British Council cannot provide individual guidance on your application and will not be doing so as part of these clinics.

8. **CONNECTING UK & DICE COUNTRY ORGANISATIONS**

In order to foster connections and discussion between prospective applicants in the UK and in the other DICE countries (particularly those organisations that did not receive or apply for Scoping Grants), the following four opportunities are available:

- **DICE LinkedIn Group**

  Please contact DICETeam@britishcouncil.org to join this group or search for ‘British Council - DICE - Developing Inclusive and Creative Economies’ on LinkedIn and ask to join.

- **5 Webinars**

  One for each DICE country, which will provide prospective applicants in both countries an opportunity to learn more about DICE and the Collaboration Grants and connect with colleagues overseas. These webinars will be held on Zoom and the link to join will be provided on the DICE LinkedIn group before each webinar.

  Confirmed dates are as follows:

  - **South Africa**: Tuesday, 9 October 2018, 10.30 UK time / 11.30 South Africa time
  - **Indonesia**: Wednesday, 10 October 2018, 10.30 UK time / 16.30 Indonesia time
• **Brazil:** Wednesday, 10 October 2018, 9.00 São Paulo, Brazil / 13.00 UK time

• **Pakistan:** Wednesday 17 October 10.00 UK time / 14.00 Pakistan time Zoom link: [https://zoom.us/j/142900611](https://zoom.us/j/142900611)

• **Egypt:** Monday, 22 October 2018, 13.00 UK time / 14.00 Cairo time

• **DICE events in UK and DICE Countries**

Confirmed dates are as follows. Additional dates will be added to the DICE website as they are confirmed:

• **Indonesia:**
  5th September 2018 – DICE Information session (Jakarta)
  Contact: Sarah Ramadhita (Sarah.Ramadhita@britishcouncil.or.id)

• **Pakistan:**
  7th September 2018 – Collaboration Grant – Information Session
  1st October 2018 – Launch of DICE
  Contact: Yusra Nabil (Yusra.Nabil@britishcouncil.org.pk)

• **Egypt:**
  16th October 2018 - Launch of DICE
  Contact: Mohamed Hamdy (Mohamed.Hamdy@britishcouncil.org.eg)

• **DICE weekly-drop virtual clinics**

Information sessions to ask any additional questions you may have about the Fund and application process. Please note bespoke support about your organisation’s eligibility and application will not be provided. These clinics will be held as a series of webinars on the Zoom platform at the times below.

**Friday, 12 October, 10.45-11.45 BST**
**Friday, 19 October, 15.00-16.00 BST** Link: [https://zoom.us/j/212247775](https://zoom.us/j/212247775)

**Friday, 26 October, 10.45-11.45 BST** Link: [https://zoom.us/j/106768924](https://zoom.us/j/106768924)

**Friday, 2 November, 15.00-16.00 GMT** Link: [https://zoom.us/j/833663890](https://zoom.us/j/833663890)

**Friday, 9 November, 10.45-11.45 GMT** Link: [https://zoom.us/j/624508199](https://zoom.us/j/624508199)
9. SUBMISSION PROCESS

There is one call for the DICE Fund Collaboration Grant.

The deadline for submission of a completed application by applicants in **Brazil and Pakistan in partnership with a UK applicant**, including all supporting documentation, is 23.59 UK time on **Sunday, 11 November 2018**.

The deadline for submission of a completed application by applicants in **Egypt and Indonesia in partnership with a UK applicant**, including all supporting documentation, is 23.59 UK time on **Sunday, 18 November 2018**.

The deadline for submission of a completed application by applicants in **South Africa in partnership with a UK applicant**, including all supporting documentation, is 23.59 UK time on **Sunday, 25 November 2018**.

Proposals submitted after the deadlines will not be considered for funding. The deadlines apply to all parts of your application, including uploading fully completed supporting documentation. Any applications which are not submitted in full by the deadline, with all required supporting documents, will be considered ineligible. Appeals against this decision will not be accepted.

The final version of your application must be submitted using the online form. If you experience problems with the online submission system, please contact DICEteam@britishcouncil.org before the submission deadline. If you alert us to technical issues only after the deadline, we may not be able to take them into consideration when assessing the eligibility of your application.

10. SELECTION PROCESS

Selection begins with an eligibility check by the British Council against the eligibility criteria. Eligible proposals then undergo independent review on the application criteria (Section 16).

- Assessment and scoring in the UK by at least two independent experts
- Thorough review in the partner country
- Review by a full Review Panel, which determines a panel score, ranks applications and makes recommendations for funding. The Review Panel considers whether proposals meet the outlined criteria (See Section 16), and whether the activity has the potential to have a real impact on issues of youth under and unemployment, gender inequality and marginalisation.
11. EQUALITY, DIVERSITY AND INCLUSION

The British Council is committed to equal opportunities and diversity in all our activities. Our Equality Policy commits us to ensuring that there is no unjustified discrimination in our recruitment and selection processes. Our Equality Policy and our Equality, Diversity and Inclusion Strategy set out our organisation wide approach and priorities. Further information can be found on the British Council’s Equality, Diversity and Inclusion webpage.

The British Council supports and actively promotes the social model of disability. The social model is underpinned by the understanding that people are disabled by the way in which society is organised rather than by an individual’s impairment(s) or neuro-diversity. Our work focuses on addressing the barriers that restrict peoples’ full and active participation in society. These barriers can include physical access, data and evidence, policy and practice, rule of law, finance, and information and communications, as well as attitudes and behaviours. In the DICE programme, we expect that applicants will be working towards the social model approach, in line with the UN Convention on the Rights of Persons with Disabilities (CRPD) that has been ratified in all DICE countries.

12. DATA PROTECTION

The British Council will use the information that you are providing for the purposes of processing your application, making any awards, and monitoring and reviewing.

Organisation details, where collected, are used for monitoring and evaluation and statistical purposes. Gender information, where collected, is used solely in preparing statistical reports.

If you would like to receive more information about DICE events, please join the DICE mailing list here: DICEteam@britishcouncil.org

Under UK Data Protection law, you have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you want more information about this please contact your local British Council office or the Data Protection Team (inforgovernance@britishcouncil.org) or see https://www.britishcouncil.org/privacy-cookies/data-protection.

13. CONTRACTUAL REQUIREMENTS

For projects in Egypt, Indonesia, Pakistan and South Africa the contracting authority is the British Council which includes any subsidiary companies and other organisations that control or are controlled by the British Council from time to time (see: www.britishcouncil.org/organisation/structure/status).
For projects in Brazil, grant agreement should be with British Council Brazil (ACB).

The successful applicants will be expected to undertake activities in the UK and in one of the five DICE partner countries. A Grant Agreement including Terms and Conditions will be issued to successful applicants. The British Council reserves the right not to make any changes to the Grant Agreement.

The British Council is subject to the requirements of the UK Freedom of Information Act, ("FOIA").

14. GLOBAL TEAM AND CONTACT DETAILS

All queries or comments about the DICE Programme should be submitted to DICETeam@britishcouncil.org.

The British Council's DICE global team is committed to action-learning, constructive dialogue, and collaborative, generous leadership.

We are actively seeking ways to build our evidence-base and learn from our colleagues around the world.

We have a shared and deep commitment to making our world better through cultivating cross-sectoral partnerships and economies of scale.

DICE is managed by the British Council’s Arts and Society unit, which brings together dynamic teams delivering some of the British Council’s most pioneering work to address major global challenges.

15. APPLICATION DETAIL

The online application form can be saved at any time before it is complete or submitted. In order to save the form and complete it later, click on the 'Save & Exit' button at the top or bottom of the page. The form is also automatically saved as you navigate through the pages. Both Principal Applicants will receive a log-on/password to enable both of them to contribute to the proposal writing.

In order to access the online application, one of the two Principal Applicants should complete this online form from 3 September 2018 to be provided with a unique login and password:

https://www.surveymonkey.co.uk/r/BGLBXMF
The online application requires both Principal Applicants to complete the following sections.

1. **DETAIL OF PRINCIPAL APPLICANTS**

Both organisations are required to submit organisation detail including:

- Contact details
- Company classification
- Organisation’s primary role and underlying social/creative mission [150 words or less]

- Full Time Equivalent staff numbers
- Annual turnover
- Details of employee, leadership and board composition

- The application requests that Principal Applicants provide percentages of the leadership team, board and employees who identify as having a disability; are women; or identify as being from another marginalised group.

2. **PROJECT TARGET MARKETS AND PARTICIPANTS**

The DICE FUND is designed to address issues of gender inequality, youth unemployment, disabled people’s inclusion and lack of inclusive economic growth by strengthening the role of intermediaries that work with social and creative enterprises.

- How many social and creative enterprises do you intend to support through this intervention?
- Which other stakeholders do you intend to engage with in the ecosystem (e.g. government, purchasers, other intermediaries)?
- What target markets do you currently serve in your work?
- What target markets do your portfolio of creative and social enterprises serve?
- Which target markets are you actively planning to serve as part of the proposed project?

The form enables you to select more than one group.

3. **PROJECT VISION AND RATIONALE**
This section should summarise why your organisations are applying for a Collaboration Grant. Please address the following: (Max word count: 1000)

- What is your proposed project and partnership?
- How will your proposed project contribute to the social & creative enterprise ecosystem in the overseas country/region/locale? (primary impact)
- How will your proposed project contribute to the social & creative enterprise ecosystem in the UK? (secondary impact)
- How will your proposed project begin to address the DICE core/complex priorities?
- How will you be considering gender equality and the inclusion of disabled people, youth and other marginalised groups as part of the design of your partnership?
- If the UK applicant was a recipient of a Scoping and Business Development Grant, what did you learn about your collaborative style and process from the Scoping and Business Development grant?

4. PROPOSED PROJECT PLAN

This section should outline the key activities you will undertake using the Collaboration Grant Funding (Max word count: 500)

- What are the key activities you will undertake using the Collaboration Grant funding?
- In what ways will you track and measure deliverables, results and impact of your proposed project?
- Through what platforms (e.g. online, conferences; publications, wider networks etc.) can you potentially share your approach, progress and learning?

5. EXPECTED RESULTS

Please outline the immediate and longer-term results that you expect to achieve through the collaboration. (Max word count: 500).

This should include at least one of the following:

- Increase in number of newly established (start-up) creative and social enterprises supported in Principal Applicants’ portfolio
- Increase in number of existing creative and social enterprises in Principal Applicants’ portfolio
- Number of women working in leadership positions at creative and social enterprises supported through funded intervention
- Number of marginalised individuals working in leadership positions at creative and social enterprises served
- Increase in diversity in partner enterprises’ target markets
- Business opportunities created (supply chains, new markets, new products and services)
- Improved quality of service provision/products
- Number of new customers/participants/beneficiaries reached
- Number of new employment opportunities for customers/participants
- Increased turnover of social and creative enterprises supported through the project.

6. RISKS

Maximum word count: 250

Please provide a brief summary of potential risks in the development and delivery of this partnership and how these can be mitigated.

7. PROJECT BUDGET

Grants are available from £20,000-85,000, with the aim of a mixed portfolio of 25-35 projects across the five countries. We expect to award no more than 1-2 grants at the £85,000 mark per country. This section should indicate the requested grant amount and address the following questions:

- How much are you applying for?
- How will you allocate the grant to the activities outlined in the project plan?
- Are you able to leverage the Collaboration Grant funding with additional investment from your organisations? If yes, in what ways?
- Approximately how much staff time (in days) do you intend to spend on this project?
- Please refer to British Council guidelines about travel, accommodation and subsistence costs (above).

8. TEAM

This section should provide brief information about the role, skills and experience of your proposed team members for the Collaboration Grant.

Please also indicate if you have worked with the British Council in the past, and in what capacity.
APPLICATION ASSESSMENT

CRITERIA AND WEIGHTING

Every Collaboration Grant proposal submitted to the DICE Fund will be assessed according to the criteria outlined below, which are aligned with the sections designated in the Fund application. The number adjacent to the title of each section below indicates the maximum score available to a maximum of ten per section. In order to determine the score, assessors from the UK and partner countries will consider the following questions.

The maximum score a proposal can receive is 70.

SCORING

10 POINTS: meets all criteria to an exceptional level
8-9 POINTS: meets the majority of the criteria to a very high level
6-7 POINTS: meets the majority of the criteria to a high level
3-5 POINTS: meets the majority of the criteria to an adequate level
1-2 POINTS: meets some of the criteria to an adequate level
0 POINTS: fails to meet any of the criteria to an adequate level.

DETAIL OF ORGANISATIONS (10)

- Do the Principal Applicants have a demonstrated track record and commitment to working at the intersection of creative and social enterprise to achieve positive change?

- Do the Principal Applicants’ leadership teams, governing bodies and target market groups currently compose a high percentage of women? People with disabilities? Other identified marginalised groups?

- Do the Principal Applicants have a demonstrated track record and commitment to working at the intersection of creative and social enterprise to achieve positive change?

- Do the Principal Applicants’ leadership teams, governing bodies and target market groups currently compose a high percentage of women? People with disabilities? Other identified marginalised groups?
PROJECT TARGET MARKETS & PARTICIPANTS (10)

- Do the Principal Applicants already service the following groups through their remits?
  - women
  - disabled people
  - other identified marginalized groups
  - unemployed youth
  - underemployed youth

- Does the project proposed aim to target at least one of the following groups?
  - women
  - disabled people
  - other identified marginalized groups
  - unemployed youth
  - underemployed youth

PROJECT VISION AND RATIONALE (10)

- Do the Principal Applicants articulate clearly how they plan to address at least one of the core societal issues outlined in the DICE Fund – namely, rising unemployment, underemployment and poor-quality employment prospects for young people; and/or inclusive growth?

- Do the Principal Applicants propose a viable approach to addressing gender inequalities as part of the design of the partnership and project?

- Do the Principal Applicants provide a realistic assessment of how the proposed project could contribute to the social and creative ecology in the UK and partner country?

- Do the Principal Applicants have a clear understanding of its potential impact in the UK and overseas?

- Do the Principal Applicants’ project align with their core missions? If not, do the Principal Applicants have a clear rationale for diversifying their services or markets?

- Are the Principal Applicants’ reflections on any previous joint projects informing their proposed approach to collaboration for this project?
PROPOSED PROJECT PLAN (10)

- Are the components of the proposed project both ambitious and realistically achievable in the course of 12-15 months?
- Is the project plan clear and does it have identifiable milestones?

EXPECTED RESULTS (10)

- Do the Principal Applicants have a realistic sense of the expected impact on their businesses and on those of the enterprises they set out to strengthen through the collaborative project?

PROJECT BUDGET (10)

- Does this section set out clearly and comprehensively the costs which will be associated with this partnership? Is the budget reasonable?
- Do these allocations represent commitment and value for money?
- Is the budget realistic given the project plan?
- Does the budget leverage other income sources?
- Are the staff days and associated costs reasonable?

PROJECT TEAM (10)

- Is the designated team well-placed to carry out the project plan?