

Organisation name	Cotswold International Language School, Cirencester
Inspection date	5–6 October 2022

Section standards	
<b>Management</b> The management of the provision operates to the benefit of the students, and in accordance with the provider's stated goals, values, and publicity.	Met
<b>Premises and resources</b> The premises provide students and staff with a comfortable and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. Guidance on the use of these resources is provided for staff and students where needed.	Met
<b>Teaching and learning</b> The academic staff team has a professional profile (qualifications, experience and continuing professional development) appropriate to the context. Teachers receive sufficient guidance to ensure that they support students effectively in their learning. Courses are structured and managed to provide the maximum possible benefit to students. The teaching observed meets the requirements of the Scheme.	Met
<b>Welfare and student services</b> The provision meets the needs of the students for security, pastoral care, information and leisure activities. Students benefit from well-managed student services, including, where offered, out-of-class activities and suitable accommodation.	Met
<b>Safeguarding under 18s</b> There is appropriate provision for the safeguarding of students under the age of 18 within the organisation and in any leisure activities or accommodation provided.	Met

### Recommendation

We recommend continued accreditation. However, evidence must be submitted within three months to demonstrate that weaknesses in M9, W2, and S4 have been addressed. The required evidence was subsequently submitted.

### Summary statement

The British Council inspected and accredited Cotswold International Language School, Cirencester in October 2022. The Accreditation Scheme assesses the standards of management, resources and premises, teaching, welfare, and safeguarding under 18s and accredits organisations which meet the overall standard in each area inspected (see [www.britishcouncil.org/education/accreditation](http://www.britishcouncil.org/education/accreditation) for details).

This private language school offers courses in general English for adults (18+), closed groups for under 18s and vacation courses for adults (18+) and under 18s.

Strengths were noted in the areas of premises and facilities, teaching, accommodation and leisure opportunities.

The inspection report stated that the organisation met the standards of the Scheme.

## Introduction

Cotswold International Language School (CILS) was founded in 2002 by its owner and director. It moved to its current premises in May 2021. The school is based in Chesterton Manor, a large period house. In addition to her general management responsibilities, the school director acts as academic manager and cover teacher. She is assisted by an assistant manager.

The school offers general English courses year-round to a small number of adult students (maximum 10 students per class). In the summer the school expands and runs open-enrolment junior courses for 12 to 17 year-olds. The school also accepts closed groups throughout the year, many of whom are returners. Outside the summer, an increasing number of students come in mini-stay groups.

The remote inspection with two inspectors took the equivalent of one day and a half day over two days. The inspectors held meetings with the owner director, the assistant director and assistant director of studies (ADoS). Focus groups were held with teachers and students and all teachers working at the time of the inspection were observed. One inspector made a virtual visit to two homestays and met one of the group leaders accompanying the Italian closed group on their one-week mini-stay course.

The inspection included a virtual tour of the main school premises. Students and staff were also asked to comment on the state of the premises.

## Address of main site/head office

Chesterton Manor, 2 Watermoor Road, Cirencester, Gloucestershire GL7 1JW

## Description of sites observed

The school is located in a period building within very easy walking distance (two minutes) of Cirencester town centre. CILS has sole use of the building, which comprises seven classrooms, a dining room, student lounge, staff room, staff kitchen, tuck shop, management office and reception area. The outdoor space comprises a well-established medium-sized garden and a car park for approximately 16 cars.

Course profile	Year round		Vacation only	
	Run	Seen	Run	Seen
General ELT for adults (18+)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General ELT for adults (18+) and young people (16+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General ELT for juniors (under 18)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
English for academic purposes (excludes IELTS preparation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English for specific purposes (includes English for Executives)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher development (excludes award-bearing courses)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESOL skills for life/for citizenship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Comments

The school offers year-round courses in general English (16 or 21 hours per week) to adults. In the summer the school runs junior courses with an inclusive social programme and excursions. The school also provides courses for groups throughout the year. Some students take one-to-one lessons. At the time of inspection there was a junior closed group of 16 to 17 year-olds from Italy. They were on a one-week mini-stay programme incorporating general English with activities and excursions. The school group here on the mini-stay course were of a generally high level, ranging from B1 to C2.

## Management profile

The school is managed by the owner who has responsibility for the overall financial, marketing and strategic management of the school. She also acts as the director of studies and manages the accommodation provision. She is supported by the assistant manager who takes responsibility for the day-to-day management of the school.

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He also has a specific responsibility for the leisure programme. The ADoS assists with classing of students and academic administration.

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### Accommodation profile

The school offers and organises homestay accommodation with hosts in Cirencester and nearby villages. Under 18s are accommodated in twos or threes, some in single and some in twin rooms, and are accompanied or transported to and from school by the hosts.

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### Summary of inspection findings

#### Management

The provision meets the section standard. The management of the provision operates to the benefit of the students and in accordance with the provider's clearly stated goals and values, and their publicity. The structure of the organisation is effective, communication is good and student administration is carried out efficiently.

#### Premises and resources

The provision meets the section standard and exceeds it in some respects. The premises provide students and staff with a very comfortable, pleasant and professional environment for work and relaxation. A range of learning resources is available, appropriate to the age and needs of the students. *Premises and facilities* is an area of strength.

#### Teaching and learning

The provision meets the section standard and exceeds it in some respects. The academic staff team has a professional profile appropriate to the context. Course design and learner management are effective. Teachers receive good support and, overall, the courses are managed to provide the maximum possible benefit to students. The teaching observed met the requirements of the Scheme. *Teaching* is an area of strength.

#### Welfare and student services

The provision meets the section standard and exceeds it in some respects. The needs of the students for security and pastoral care are generally well met. The leisure programme is appropriate for the age and interests of the students; it is well organised and run by experienced staff. Students benefit from well-managed student services and suitable accommodation. *Accommodation* and *Leisure opportunities* are areas of strength.

#### Safeguarding under 18s

The provision meets the section standard. Not all security checks and recruitment documentation for staff and homestay hosts are up to date. However, overall, there is good provision for the safeguarding of students under the age of 18 within the school, during out-of-class activities and in their accommodation.

#### Declaration of legal and regulatory compliance

The items sampled were satisfactory.

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### Evidence

#### Management

Strategic and quality management	Met
M1 There is a clear statement describing the goals and values of the organisation, which is made known to all staff.	Strength
M2 The management has clear objectives for the future of the organisation and has realistic plans to achieve them.	Met
M3 There is a documented and clearly understood structure for the ELT operation. There are sufficient staff to manage and deliver the provision, and to ensure continuity at all times.	Met
M4 There are effective channels of communication between all involved in the ELT operation, and between the ELT operation and any wider organisation of which it is a part.	Met
M5 The provider regularly obtains and records feedback from students on all the services offered. Feedback is circulated to relevant staff and appropriate action is taken and recorded.	Met

M6 The provider regularly seeks and records feedback from all staff on the services offered. Appropriate action is taken and recorded.	Met
M7 The provider reviews systems, processes and practices with a view to continuing improvement. Appropriate action is taken and recorded in an annual self-evaluation.	Met
<b>Comments</b>	
M1 There is a very clear and shared understanding of the goals and values of the organisation and where it sits in the wider EFL world.	
<b>Staff management and development</b>	
M8 The provider implements appropriate human resources policies, which are made known to staff.	Met
M9 The provider specifies the duties of all staff working with ELT students, and regularly reviews these.	Not met
M10 There are effective procedures for the recruitment and selection of all staff.	Not met
M11 There are effective induction procedures for all staff.	Met
M12 There are effective procedures for monitoring and appraising all staff, and for handling unsatisfactory performance or conduct. These procedures are made known to all staff.	Met
M13 There are effective procedures to ensure the continuing professional development of all staff to meet the needs of the individual, the students and the organisation.	Met
<b>Comments</b>	
M9 Job descriptions are in place for all roles but references to safeguarding responsibilities are missing from some job descriptions; for example, in the assistant manager's job description there is no mention of the deputy designated safeguarding lead (DDSL) duties. M10 Recruitment procedures are clearly defined but record keeping requires some attention. Up-to-date DBS records and some references were missing from staff files.	
<b>Student administration</b>	
M14 Staff are helpful and courteous to students and their representatives, and provide satisfactory levels of customer service.	Met
M15 Students or their representatives receive sufficient information and advice on their course choices before arrival and during their stay.	Strength
M16 Staff carry out enrolment, cancellation and refund procedures efficiently, fairly, and with appropriate sensitivity.	Met
M17 There are effective systems in place to maintain accurate and up-to-date records of student enrolment, payment and course details. These records are accessible at all times to authorised staff.	Met
M18 There are effective systems to maintain up-to-date and accessible records of local contact details for students, and their designated emergency contacts.	Met
M19 There is a clear and effective policy on student attendance and punctuality that is known to all staff and students and is applied consistently.	Strength
M20 All staff and students are made aware of conditions and procedures under which a student may be asked to leave the course.	Met
M21 All students and, where appropriate, group leaders and parents/legal guardians, receive information in writing about how to make a complaint.	Met
<b>Comments</b>	
M15 Great care is taken to ensure students receive the appropriate information and advice about courses that best meet their needs. Group programmes are carefully tailored to suit the age and interests of students. M19 All students, parents and group leaders receive comprehensive and clear information about attendance. Procedures are followed consistently.	
<b>Publicity</b>	
M22 All publicity and information is accurate, and gives rise to realistic expectations about the premises, location, and the extent and availability of the services and resources.	Met

M23 All publicity and information about the provider and the services it offers is in clear, accurate and accessible English.	Met
M24 Publicity gives clear, accurate and easy-to-find information on the courses.	Not met
M25 Publicity includes clear, accurate and easy-to-find information on costs.	Met
M26 Publicity or other information made available before enrolment gives an accurate description of the level of care and support given to any students under 18.	Met
M27 Publicity gives an accurate description of any accommodation offered.	Not met
M28 Descriptions of staff qualifications are accurate.	Met
M29 Claims to accreditation are in line with Scheme requirements.	Met

#### Comments

A range of publicity channels are in use, including the website and social media. The principal medium of publicity is the website.

M24 Some information such as minimum enrolment age and maximum class size were not available on the website but when this was highlighted to management the website was promptly updated so this is no longer a point to be addressed.

M27 Complete accommodation details were not initially available on the website but this was rectified shortly after the inspection and is therefore no longer a point to be addressed.

### Premises and resources

Premises and facilities	Area of strength
P1 Premises, including any external areas, are in a good state of repair, cleanliness and decoration, and provide a comfortable environment for students and staff.	Strength
P2 Classrooms and other learning areas provide a suitable study environment.	Met
P3 Students have adequate room and suitable facilities for relaxation and the consumption of food.	Strength
P4 Free drinking water is available. A choice of appropriate food at affordable prices is available to students on site, if not available locally.	Met
P5 There is adequate signage to buildings, routes, rooms and exits, and there are facilities for the display of general information.	Strength
P6 There is sufficient space for all staff, for meetings, relaxation and the storage of personal possessions, and for teachers to carry out their preparation and marking.	Met

#### Comments

P1 The premises are very well maintained and provide an excellent environment for work and study for staff and students.

P3 The student lounge is flexibly furnished and offers a very welcoming environment to students.

P5 Signage is very clear and consistent. Noticeboards are visually attractive, informative and used to very good effect.

Learning resources	Area of strength
P7 There are sufficient learning resources for the number of students enrolled, appropriate to their age and the level, length and type of courses offered.	Met
P8 There are appropriate resources for teachers, which are adequate in number, accessible, and well maintained and organised.	Met
P9 Any educational technology inside the classroom and elsewhere is well maintained with adequate technical support. Staff receive appropriate training in using the available technology to support learning.	Met
P10 Any facilities provided for additional or independent learning are appropriately equipped and organised.	N/a
P11 Students receive guidance on the use of any resources provided for independent learning.	N/a
P12 There is a policy for the continuing review and development of teaching and learning resources, and evidence of its implementation.	Met

#### Comments

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All applicable criteria in this area are fully met.

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## Teaching and learning

<b>Academic staff profile</b>	<b>Met</b>
T1 All academic staff have a level of education normally represented by a Level 6 qualification on the Ofqual register of regulated qualifications.	Met
T2 The teaching team has ELT/TESOL qualifications relevant to the courses they are teaching.	Met
T3 The teaching team has a range of experience, knowledge and skills appropriate to the courses offered and the needs of the learners.	Met
T4 The academic manager/academic management team has an appropriate professional profile to provide academic leadership.	Met
<b>Comments</b>	

All criteria in this area are fully met.

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<b>Academic management</b>	<b>Met</b>
T5 Teachers are matched appropriately to courses.	Met
T6 There are effective procedures for the appropriate timetabling of students, teachers, courses and classrooms.	Met
T7 There are formalised arrangements, satisfactory to students and staff, for covering for absent teachers.	Met
T8 Where enrolment is continuous, explicit attention is paid to all aspects of academic management affected.	Met
T9 There are effective arrangements, led by an academic manager, to ensure appropriate day-to-day guidance and support for all teachers.	Strength
T10 There are effective arrangements for the observation and monitoring of teachers' performance by a TEFLQ academic manager.	Strength
<b>Comments</b>	

T9 Teachers reported very positively on the support they received via formal meetings and less formal channels.  
T10 Observations are completed on a regular basis and teachers commented positively on the constructive approach used during the observation process.

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<b>Course design and implementation</b>	<b>Met</b>
T11 Course design is based on stated principles. There is a coherent and appropriate course structure described in writing for teachers' guidance.	Met
T12 Course design is regularly reviewed in light of the different and changing needs of students and feedback from teachers and students.	Met
T13 Written course outlines and intended learning outcomes, appropriate to the course length and type, are available to students.	Met
T14 Any activities additional to English classes, and which form part of the language curriculum, encourage the acquisition of language and the development of relevant language skills.	Met
T15 Courses include study and learning strategies that support independent learning and enable students to benefit from their programmes and continue their learning after the course.	Met
T16 Courses include strategies which help students to develop their language skills outside the classroom and benefit linguistically from their stay in the UK.	Met
<b>Comments</b>	

All criteria in this area are fully met.

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<b>Learner management</b>	<b>Met</b>
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T17 There are effective procedures for the correct placement of students, appropriate to their level and age.	Met
T18 There are effective procedures for evaluating, monitoring and recording students' progress.	Met
T19 Students are provided with learning support and enabled to change courses or classes where necessary.	Met
T20 Where relevant, students are guided to select the examinations and examination training best suited to their needs and interests.	Met
T21 Academic reports are made available to students on request and, in the case of under 18s, to their parents/guardians.	Met
T22 Students wishing to progress to mainstream UK education have access to relevant information and advice.	Met

#### Comments

All criteria in this area are fully met.

#### Classroom observation record

Number of teachers seen	5
Number of observations	5
Parts of programme(s) observed	General English

#### Comments

None.

Teaching: classroom observation	Area of strength
T23 Teachers demonstrate sound knowledge and awareness of the use of English and the linguistic systems underlying it, and provide appropriate models of both spoken and written English.	Strength
T24 The content of the lessons shows that the course objectives, the learning needs and cultural backgrounds of the students have been taken into account.	Met
T25 Lessons lead to relevant learning outcomes, made known to students and achieved through a coherent sequence of activities.	Met
T26 Teaching techniques are appropriate to the focus of the lesson and to the needs of the group and individual learners.	Met
T27 Teachers promote learning by the effective management of the classroom environment and resources.	Strength
T28 Students receive appropriate and timely feedback on their performance during the lesson.	Strength
T29 Lessons include activities to evaluate whether learning is taking place.	Met
T30 Teachers demonstrate the ability to engage students and create a positive learning atmosphere.	Strength

#### Comments

T23 Across all lesson segments observed there was effective modelling of written and oral language, including the demonstration of the meaning of vocabulary and attention to phonological features. Examples were concise and relevant to learners.

T24 Lesson plans were generally clear and well-framed. Class profiles were included but there was an absence of detail on some occasions.

T25 Plans consisted of a clear set of activities around a single topic or language point and there was a link between activities and aims. Teaching aims were included and the purpose or language content of the lesson was clear although not always expressed as learning outcomes.

T26 There was evidence of a range of techniques in use including elicitation, nomination and concept checking.

T27 Resources, seating and materials were managed very effectively. Instructions were very well handled and coursebook material was used imaginatively.

T28 Monitoring, correction and feedback were fully integrated into lessons. Correction was well handled and good use was made of praise.

T29 Appropriate evaluation exercises and tasks were incorporated.

T30 Students in all classes were fully engaged and working effectively. The balance of student talking time and teacher activity was very good. There was a good variety of activity, pace and purpose across all lessons observed.

**Classroom observation summary**

The teaching observed met the requirements of the Scheme and ranged from very good to satisfactory against the criteria, with the majority being very good. Teachers' knowledge of the language and of learners' needs in relation to it was good. Language examples were well chosen. The topics and content of lessons were consistently suitable and reflected the learners' needs and interests. Classroom resources were used with confidence, and teaching techniques were employed to good effect. Teachers provided students with very constructive and appropriate feedback and created a very positive learning atmosphere.

**Welfare and student services**

<b>Care of students</b>	
W1 Providers ensure the safety and security of students on their premises by measures appropriate to their age and background, and the location.	Met
W2 There is a comprehensive plan to respond to any emergency. This plan is known to all staff, and relevant elements are known to students.	Not met
W3 Students receive pastoral care appropriate to their age, background and circumstances. All staff and students know the name(s) of the person or people who deal with students' personal problems.	Strength
W4 There are policies to promote tolerance and respect, and procedures for dealing with any abusive behaviour. All staff and students are aware of these.	Met
W5 Where relevant, students receive a 24-hour emergency contact number for the provider, in writing.	Met
W6 Students receive in advance information on the most appropriate forms of transport between the point of entry to the UK and the provider or accommodation, including approximate costs.	Strength
W7 Students receive advice on relevant aspects of life in the UK.	Strength
W8 Students have access to adequate health care provision.	Met

**Comments**

W2 Although there are risk assessments for premises and off-site activities, there is no comprehensive plan to respond to a serious emergency.

W3 For students who are in groups, staff, homestay hosts and group leaders liaise to provide a high standard of pastoral care. Individual students are very well cared for. Information about pastoral care is given in handbooks and on noticeboards.

W6 Full details are given in advance about transfer arrangements and the provision for transport of students by hosts to and from the school for lessons and activities.

W7 Students receive plentiful advice in advance, via their handbooks and during lessons on relevant aspects of life in the UK.

<b>Accommodation</b> (W9–W22 as applicable)	<b>Area of strength</b>
<i>All accommodation</i>	
W9 Students have a comfortable living environment throughout their stay.	Strength
W10 Arrangements for cleaning and laundry are satisfactory.	Met
W11 A responsible representative inspects all accommodation (for safety and suitability) before students are placed, and at least every two years after that.	Met
W12 Students receive written confirmation of accommodation booked, giving clear and accurate information.	Met
W13 There are effective procedures for identifying and resolving any problems students have with their accommodation.	Strength
W14 Accommodation providers receive written confirmation of the rules, terms and conditions applied by the provider with respect to the provision of accommodation services.	Strength
W15 Students receive meals as agreed; these offer a well-balanced diet, taking into account any reasonable dietary requirements students may have.	Strength

**Comments**

W9 As evidenced by the two homes visited, students are provided with comfortable and well-furnished rooms, often with bathrooms for the exclusive use of the students.

W13 There is evidence that on the rare occasion when problems with accommodation arise, they are quickly identified and resolved.



W14 Hosts are provided with clearly described rules and requirements, and advice about how to meet the requirements to a high standard.

W15 Students commented favourably on the meals provided. Students with special dietary requirements are very well catered for.

<b>Accommodation: homestay only</b>	
W16 Homestay hosts accommodate no more than four students at one time.	Met
W17 Homestay hosts do not accommodate more than one student with the same language, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W18 No more than two students share the same bedroom, unless the students, their agents, parents or legal guardians specifically request this in writing.	Met
W19 English is the language of communication within the homestay home.	Met
W20 Hosts ensure that there is an adult available to receive students on first arrival.	Met

**Comments**

All criteria in this area are fully met.

<b>Accommodation: other</b>	
W21 Students receive information about the implications of their living in private rented accommodation and advice in case of difficulties.	Met
W22 The provider monitors any other accommodation recommended, and booking and payment arrangements are clear.	N/a

**Comments**

All applicable criteria in this area are fully met.

<b>Leisure opportunities</b>	<b>Area of strength</b>
W23 Students have appropriate information about and access to social, cultural and sporting events and activities which enhance their experience of studying in the UK.	Strength
W24 The content of any leisure programme is appropriate to the age and interests of the students.	Strength
W25 Any leisure programmes are well organised and sufficiently resourced.	Strength
W26 There are effective systems to ensure the health and safety of students on all on-site and off-site activities.	Met
W27 Staff supervising sporting and leisure activities on or off-site have appropriate experience and training.	Strength

**Comments**

W23 For school groups, the students receive very good information about the social, sporting and cultural events arranged for them. The programme is an integral part of their course.

W24 School groups have a tailor-made programme, agreed in advance with their group leaders/teachers, and designed with the age and interests of the students in mind.

W25 Excursions and activities are very well organised and resourced, and designed to provide opportunities for language development.

W27 Experienced and well-briefed members of staff supervise, facilitate and act as guides during out-of-class activities.

**Safeguarding under 18s**

<b>Safeguarding under 18s</b>	Met
S1 There is a safeguarding policy which specifies procedures to ensure the safety and well-being of all students under the age of 18. A named member of staff is responsible for implementing this policy and responding to child protection allegations.	Met
S2 The provider makes the policy known to all adults in contact with under 18s through their role with the organisation, and provides guidance or training relevant to its effective implementation.	Met
S3 The provider has written parental/guardian consent reflecting the level of care and support given to students under 18, including medical consent.	Met

S4 Recruitment procedures for all roles involving responsibility for or substantial access to under 18s are in line with safer recruitment good practice and the organisation's safeguarding policy.	Not met
S5 There are suitable arrangements for the supervision and safety of students during scheduled lessons and activities.	Strength
S6 There are suitable arrangements for the supervision and safety of students outside the scheduled programme.	Strength
S7 There are suitable arrangements for the accommodation of students.	Strength
S8 There are suitable arrangements to ensure contact between the provider and parents, legal guardians or their nominated representatives concerning the welfare of students.	Met

#### Comments

The majority of students who attend the school are aged under 18; outside the summer they usually come in school groups. All the students were aged under 18 at the time of the inspection.

S4 Two references were not on file for all homestay hosts. The security checks for some members of staff were more than three years old.

S5 There are excellent arrangements for the supervision and safety of students during scheduled lessons and activities. Students are brought to the school by homestay hosts and checked off as they enter the school.

S6 Students are supervised at all times; they are either in the care of school staff for lessons and activities, or they are with their homestay hosts who pick them up at the end of scheduled activities.

S7 There are excellent arrangements for the accommodation of the young students in comfortable homes with welcoming hosts who are willing to take responsibility for the students whenever they are not attending lessons or scheduled activities.

#### Declaration of legal and regulatory compliance

D1 The organisation certifies that it operates at all times in accordance with the declarations in the *Declaration of legal and regulatory compliance*.

The Accreditation Scheme requires accredited providers to comply with all applicable laws and regulations. Providers must take steps to ensure that they are aware of, and comply with, all existing and new legal requirements.

On initial application and annual renewal of accreditation, providers are required to confirm that they are complying with all applicable laws and regulations.

Inspectors will check a random sample of items during inspection, in relation to criterion D1; if they find evidence of a breach of statutory or other legal requirements, the provider will be required to submit evidence of compliance confirmed by the appropriate regulatory body.

Any breach of the law or regulations will be viewed seriously by the Scheme and may result in the withdrawal or withholding of accreditation.

Any sustained breach of the law or regulations which an accredited provider fails upon reasonable notice to remedy will result in accreditation being withdrawn.

#### Comments

D1 The items sampled were satisfactory.

#### Organisation profile

Inspection history	Dates/details
First inspection	2012
Last full inspection	2017
Subsequent spot check (if applicable)	N/a
Subsequent supplementary check (if applicable)	N/a
Subsequent interim visit (if applicable)	N/a
Current accreditation status	Accredited
Other related non-accredited activities (in brief) at this centre	Evening classes for adults – other languages. Started September 2021
Other related accredited schools/centres/affiliates	N/a
Other related non-accredited schools/centres/affiliates	N/a

#### Private sector

Date of foundation	2002
Ownership	Sole proprietor
Other accreditation/inspection	N/a

### Premises profile

Details of any additional sites in use at the time of the inspection but not observed	N/a
Details of any additional sites not in use at the time of the inspection	N/a

Student profile	At inspection	In peak week: July (organisation's estimate)
<b>ELT/ESOL students</b> (eligible courses)	At inspection	In peak week
Full-time ELT (15+ hours per week) 18 years and over	0	5
Full-time ELT (15+ hours per week) aged 16–17 years	32	15
Full-time ELT (15+ hours per week) aged under 16	10	30
Part-time ELT aged 18 years and over	0	2
Part-time ELT aged 16–17 years	0	0
Part-time ELT aged under 16 years	0	0
<b>Overall total</b> ELT/ESOL students shown above	<b>42</b>	<b>52</b>
Junior programmes: advertised minimum age	12	12
Junior programmes: advertised maximum age	18	18
Junior programmes: predominant nationalities	Italian and Spanish	Italian and Spanish
Adult programmes: advertised minimum age	18	18
Adult programmes: typical age range	N/a	20–45
Adult programmes: typical length of stay	N/a	12 weeks
Adult programmes: predominant nationalities	N/a	No dominant nationality

Staff profile	At inspection	In peak week (organisation's estimate)
Total number of teachers on eligible ELT courses	4	4
Number teaching ELT 20 hours and over a week	0	
Number teaching ELT under 19 hours a week	4	
Number of academic managers for eligible ELT courses	2	2
Number of management (non-academic) and administrative staff working on eligible ELT courses	1	
Total number of support staff	2	

### Academic manager qualifications profile

Profile at inspection	
Professional qualifications	Number of academic managers
TEFLQ qualification	2
Academic managers without TEFLQ qualification or three years relevant experience	0
Total	2
Comments	
The DoS has no scheduled teaching hours but is available for cover as required. The ADoS has a 15-hour teaching timetable.	

### Teacher qualifications profile

Profile in week of inspection	
Professional qualifications	Number of teachers
TEFLQ qualification	0

TEFLI qualification	4
Holding specialist qualifications only (specify)	0
Qualified teacher status only (QTS)	0
Teachers without appropriate ELT/TESOL qualification	0
Total	4
Comments	
None.	

### Accommodation profile

Number of students in each at the time of inspection (all students on eligible courses)		
Types of accommodation	Adults	Under 18s
<i>Arranged by provider/agency</i>		
Homestay	0	42
Private home	N/a	N/a
Home tuition	N/a	N/a
Residential	N/a	N/a
Hotel/guesthouse	0	0
Independent self-catering e.g. flats, bedsits, student houses	0	0
<i>Arranged by student/family/guardian</i>		
Staying with own family	0	0
Staying in privately rented rooms/flats	0	0
Overall totals adults/under 18s	0	42
Overall total adults + under 18s	42	