

Terms of reference Assessment Assets

Creation of Assessment policy assets

British Council in the UK would like to invite a suitable consultant to undertake a short consultancy to produce two assets in relation to Assessment policy in the 4 countries of the UK.

We seek answers to the following questions:

- What are the main policies concerning quality assurance in the 4 countries of the UK?
- What do these policies seek to achieve?
- How have these policies been implemented and what evidence is available regarding their success?
- Do these policies represent some of the key strengths of the school system? In what way?

This consultancy will have two outputs: a Powerpoint outlining answers to the questions above and secondly an associated policy paper with additional reading suggestions.

Deliverables

The Powerpoint presentation will:

- Outline the main policies concerning assessment and reporting in the 4 countries of the UK. It is important that each country is given appropriate weighting in relation to the level of detail provided.
- Outline what these policies will achieve, identifying potential barriers or challenges that exist within each country
- Outline how these policies have been implemented and what evidence is available regarding their success
- Outline any important issues in relation to assessment and how the data is used in evaluation of learning outcomes and school performance.
- Provide detailed speaker notes to accompany the Powerpoint presentation
- Be produced with a view to a speaker delivering the Powerpoint in around 60-90 minutes. Consultants should limit the number of slides as a result to up to around 30.

The report for the British Council will build on the Powerpoint presentation by

- Providing more information about the issues outlined above in relation to each country including hyperlinks to further reading where applicable

-
- Be limited to no more than 1200 words

End use

The assets will be used as follows:

- to brief British Council colleagues working outside of the UK about the nature of quality assurance in the UK
- to brief external policy makers and practitioners about the nature of quality assurance systems in the UK
- to provide additional sources of reading for those who are interested in further information.

Communications

The consultant will liaise closely with members of the British Council team including:

- Yvette Hutchinson who is the lead contact for this consultancy
- British Council colleagues in each of the 4 UK offices

Venue & Duration

The work will be carried out remotely, using appropriate communications and collaboration platforms.

The consultancy will take place in February and will take 5 days' work over that period

Fee & expenses

The consultant should propose a daily rate for the consultancy.

No extra expenses are expected to occur during this consultancy

Quotation Validity:

Your quotation must remain open for acceptance by the British Council for a minimum of thirty days from the date that it is issued to the British Council in response to this requirement.

Criteria for evaluation

British Council will evaluate submissions against the following equally weighted criteria:

- Overall professional qualifications and experience in school education
- Track record relevant to this consultancy
- Approach to carrying out this consultancy
- Value for money

Submission requirements and questions for clarification to:

Yvette.hutchinson@britishcouncil.org by Monday 15th February, 2021 1600 hrs GMT