

Arabic Speaking Competition 2023

Parental/Guardian Consent

January 2023

Introduction to the online competition 2023

This form should be completed by parents/guardians once a student or students have been allocated a place.

Please ensure that this form is completed, signed, scanned and returned to the school link teacher for submission

The competition this year will be online. All the following safe-guarding and child protection preparation is made with this in mind.

All sessions for the competition must be held on school premises, and the accompanying teacher must follow the school's safeguarding and child protection guidelines. If this is not possible due to Covid19, further instructions and details will be sent.

The accompanying teacher must be in the same room as the child while they access the online sessions.

The information contained in this Parental / Guardian Consent form will be kept confidential and shared with British Council staff and representatives of partner organisations only on a "need to know" basis. If you do not fully understand any of the following questions/statements, require further information or wish to discuss any of your answers, please contact the team organising the event immediately at: TeachingArabic@britishcouncil.org

These questions are not designed to exclude your child. The intention is to ensure that you are fully aware of the arrangements for the programme, any special risks or concerns and that we are aware of any extra support that may need to be put in place for your child. The information you provide helps us ensure the safety and welfare of your child at all times.

This year the competition is going to be run as a series of events/meetings on Microsoft Teams. It will have several categories and the link teacher will decide which student will compete in each based on how many hours of taught Arabic they have completed.

Your child will join a Microsoft Teams meeting from school premises and be supervised by their teacher. They will be given a time slot. These sessions are organised, moderated, and monitored by the British Council staff at all times, following organisational safeguarding frameworks. The accompanying teachers and the competition judges are also present in the virtual room. These sessions are not recorded or photographed by the British Council.

Data protection

Please note that for the purposes of UK data protection legislation, the British Council will act as the data controller in respect of the information that you provide. This means that the British Council is responsible for determining how the information is used. If you have any questions about the use of the information that you provide, please do not hesitate to contact us on TeachingArabic@britishcouncil.org

How will the information be used?

The information that you provide will be used to arrange the online competition and the winners celebration event.

Data protection legislation requires data controllers to establish a legal basis for using personal data for particular purposes. The legal basis for using the information that you provide is consent, as parents and students have chosen to enter the Arabic Speaking Competition. Not providing personal data may mean that you are unable to take part in the event arranged by British Council.

Who will have access to the information?

This data will be shared with the following organisations in order to arrange the competition:

- British Council
- Qatar Foundation International

Please note that the transfer of the information is necessary in order to arrange competition.

Child Protection

I have been made aware of the British Council's [Safeguarding Policy](#)* which is committed to ensuring the safety of my child by having:

- Staff code of conduct.
- Recruitment policy.
- Speaking out policy.
- Risk assessment.
- Disciplinary procedures.
- A designated person for child protection.

I am aware that the accompanying teacher will be in the room at all times while my child is interacting online with British Council staff and the Competition Judges.

* <https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding>

DECLARATION

- ☐ I hereby give consent for my child to take part in the above-mentioned event.
- ☐ I hereby give consent for my child's first and last name and school name to be shared with the judges.
- ☐ I agree that he/she will be under the authority and responsibility of their Accompanying Teacher.

Parental/Legal Guardian Consent Signature

I confirm that all details are correct to the best of my knowledge and I am able to give parental/guardian consent for my child to participate in the event.

I will inform the organising team if there are any important changes to my child's needs and also of any changes to our address or phone numbers given between the date this form is signed and the beginning of the event.

Contact telephone number or email address (We will only use these details to contact you if there is a query about this form.)

Name of child	
School year and age of child	
Name of school and town child attends	
Print Name of Parent/Legal Guardian <i>Please place your full name here</i>	
Relationship to Child	
Email address/Phone of the Parent/Guardian	
Date	

A typed signature constitutes an agreement