**Summary of research opportunity**

This document provides a short summary of the key aspects of the research opportunity for interested research suppliers.

The information here has been summarised from the Request for Proposals (RfP) document and other project documents that include the full details of the opportunity and terms and conditions.

Interested research suppliers must read the full opportunity and terms and conditions before responding to the opportunity.

You can access the full opportunity and terms and conditions on the British Council’s e-Tendering portal hosted at <https://in-tendhost.co.uk/britishcouncil>

**Project name: Next Generation ‘What We Know: Women & Girls’ thematic brief and stakeholder engagement activities**

**In-Tend reference number:** BC/03012

**Contract value:** GBP 90,000 excluding VAT

**Contract duration:** September *2023 – February 2024*

**Deadline for submission of proposals:** Thursday August 24, 2023(23:59 BST)

**Introduction and background to the Project / Programme**

Refer to the full RfP document (section 2) for more information.

**Specification**

The British Council Research and Insight Team seeks to commission relevant supplier(s) to provide the following services:

* **Research and stakeholder activities:**
	+ Desk research/literature review on current gender policy in the countries of focus, as well as from major national/regional/international bodies (e.g. EU, UN, AU, ASEAN etc)
	+ Review and analysis of Next Generation reports and datasets to inform the production of ‘what we know’ thematic briefing papers and infographics; these should bring together findings from across the Next Generation portfolio and relate them to the British Council’s wider work and interests in gender programming
	+ Case Studies of British Council relevant to the identified thematic area, across British Council Priority Countries, as well as at regional and global level.
	+ Overarching think piece articulating common themes and potential approaches and recommendations for gender policy makers, funders, and practitioners
	+ A series of stakeholder engagement activities with young people, policy makers, gender practitioners and others to engage with debated and key findings.

We would like the research to be developed through a collaborative process between:

* The Supplier, the British Council Research & Insight team and British Council colleagues in the Gender and Inclusion team globally
* We would also like to involve – in an approach to be decided – a number of young people to advise and steer the work.

Refer to the full RfP document (section 7) for more information.

**Timescales**

Refer to the full RfP document (section 10) for more information on the timescales.

|  |  |
| --- | --- |
| **Activity**  | **Date / time** |
| RFP Issued to bidding suppliers | Tuesday 18 July 2023 |
| Deadline for clarification questions (**Clarification Deadline**)  | Monday 31 July 2023 (23.59 BST) |
| British Council to respond to clarification questions | Monday 7 August 2023 (23:59 BST) |
| Deadline for submission of Proposals by potential suppliers (**Response Deadline**)  | Thursday 24 August 2023 (23:59 BST) |
| Final Decision  | No later than Tuesday 5 September 2023 |
| Inception meeting and contract start date | Week of 11 September 2023 |

**Evaluation criteria**

**Your application will be scored against the following criteria.**

Refer to the full RfP document (section 13) for more information on the evaluation and awarding criteria.

|  |  |
| --- | --- |
| **Criteria** | **Weighting**  |
| Social Value [***Guidance Note:***Please refer to the Supplier Response template – Part 1 – Social Value evaluation criteria section for further guidance] | 10% |
| Quality | 45% |
| Methodology and Approach | 25% |
| Commercial[***Guidance Note:*** *As a minimum this weighting needs to be 20% as advised.*]  | 20% |

**Instructions for responding**

All documents required as part of your response should be submitted to *British Council’s e-Tendering portal hosted at* [*https://in-tendhost.co.uk/britishcouncil*](https://in-tendhost.co.uk/britishcouncil)by the Response Deadline, as set out in the Timescale, unless specified otherwise.

Refer to the full RfP document (section 11) for more information on instructions for responding.

**Instructions for clarifications**

For more information and for clarifications, you can contact the procurement lead for this opportunity via In-Tend.

If you do not have access to In-Tend, you can contact Izzah Meyer at Izzah.meyer@britishcouncil.org.