

Application support for consecutive Spain applicants only

If you are applying for a consecutive year in Spain, you will need to complete most of the application form in full, and ensure that you refer to the below advice regarding other sections of the application form. Please note that you must apply through the British Council only, and not through PROFEX.

Employment: Make sure to include details of your current and any previous roles as a Language Assistant in this section.

Returning and Former Assistants: All consecutive and non-consecutive applicants are required to upload a reference from their current or former host institution to their application. The reference from your current or most recent host institution must comment on your performance as an assistant and state that the school would recommend you for another year on the programme. The reference must be dated, signed, and stamped by the school and should be on school letter-headed paper. Your application may be unsuccessful if this reference is unsatisfactory.

Personal statement: Please write "Consecutive applicant – SPAIN" as you do not need to complete the personal statement section. This includes all three sub-sections: Motivation, Supporting Statement and Cultural Exchange.

Destination preferences:

- Please briefly state your reasons for selecting your country preferences: input "Consecutive applicant – SPAIN"
- As it is possible that same institution requests will not be met, please complete the preferences section in full.
- Before selecting preferences, please refer to important Spain information below.

Referee details:

- Referee name: Consecutive applicant - SPAIN
- Referee Position: Your name
- Send request to: LanguageAssistants.UK@britishcouncil.org

Spain – important information

Aragón, Andalucía, La Rioja, Madrid*, País Vasco

Language Assistants cannot participate in the programme in Aragón, Andalucía, La Rioja, Madrid or País Vasco for more than two school years, consecutive or not. If you have already worked in one of these regions for two years, you may only apply to a different region, so long as you do not exceed the maximum four years working as a Language Assistant.

**Madrid have additional application processes which apply to consecutive year applicants in the region of Madrid. See below for more information.*

Islas Baleares, Islas Canarias, Castilla-La Mancha, Castilla y León, Galicia, Murcia, Valencia

Language Assistants cannot participate in the programme in Islas Baleares, Islas Canarias, Castilla-La Mancha, Castilla y León, Galicia, Murcia or Valencia for more than three school years, consecutive or not. If you have already worked in one of these regions for three years, you may only apply to a different region, as long as you do not exceed the maximum four years working as a Language Assistant.

*Madrid-specific consecutive information

1. Complete the online MOOC by the deadline set, usually by the end of January. In order to renew, you must have completed the required tasks online by the deadline set by the authorities in Madrid. Information on this will be received directly from the Spanish authorities, and it is not possible to renew for a second year in Madrid if you have not completed the online MOOC and obtained the required score to pass.

2. Apply through the British Council before our applications close in early February. Your current host school reference is required as part of the application process. This must be uploaded to the British Council online application form.

3. School Renewal Application. If you wish to apply for the same school or a different school in the region of Madrid, you must ask the director of your institution to submit a renewal application through the Conversation Auxiliary Management Portal (AuxMadrid). This renewal should detail that they are recommending you for another academic year in their institution or in another institution in the region of Madrid. Language Assistants working in more than one school should ensure that each school they work in submits a renewal reference. Deadlines for the submission of a school renewal request will come directly from the Comunidad de Madrid.